



PSI Talent Assessment

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**UNMANNED AIRCRAFT GENERAL - SMALL (UAG)
UNMANNED GENERAL – RECURRENT (UGR)**

CANDIDATE INFORMATION BULLETIN

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EXAMINATION REGISTRATION AND SCHEDULING PROCEDURES

The Unmanned Aircraft General - Small (UAG) and Unmanned General – Recurrent (UGR) aeronautical knowledge exams are available at PSI's FAA approved testing centers.

TELEPHONE REGISTRATION

To schedule an examination by phone, please call 1-800-733-9267. The times of operation for live operators are as follows:

Time Zone	Monday – Friday	Saturday - Sunday
Eastern Time	7:30am – 10:00pm	9:00am – 5:30pm
Central Time	6:30am – 9:00pm	8:00am – 4:30pm
Mountain Time	5:30am – 8:00pm	7:00am – 3:30pm
Pacific Time	4:30am – 7:00pm	6:00am – 2:30pm

INTERNET SCHEDULING

For the fastest and most convenient test scheduling process, PSI recommends that candidates schedule for their exams using the Internet. Candidates can schedule online by accessing PSI's scheduling website at www.psiexams.com. Internet scheduling is available 24 hours-a-day. In order to schedule by Internet, complete the steps below:

1. Create an account or Sign in as a returning user
2. On the website, candidates will be able to select a desired testing date, time, and location.
3. After scheduling your examination appointment online you will receive an email confirmation from no-reply@psiexams.com. This will contain the test date, time, site address and directions.

CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment ***if your cancellation notice is received (two) 2 days prior to the scheduled examination date.***

Note: A voice mail message is not an acceptable form of cancellation. Please use the telephone system and speak to a Customer Service Representative.

MISSED APPOINTMENT OR LATE CANCELLATION

If you miss your appointment, you will not be able to take the examination as scheduled. Further you will forfeit your opportunity to test, if:

- You do not appear for your examination appointment;
- You arrive after examination start time;
- You do not present proper identification when you arrive for the examination.

ACCOMMODATIONS FOR TEST-TAKERS WITH DISABILITIES

PSI is committed to ensuring that all of its exams are administered in a place and manner accessible to exam candidates with disabilities. Therefore, it offers alternative accessible arrangements for such individuals when necessary and consistent with the requirements of the Americans with Disabilities Act (ADA). Because administration of the Airman Knowledge Test (AKT) is subject to the procedures and protocols of the Federal Aviation Administration (FAA), PSI must work in conjunction with the FAA in making any accommodations in its AKT administration. If you believe that you will require accommodations or if you have any other specific testing needs, please click on the following link, <https://psi-cdexp.zendesk.com/hc/en-us/requests/new> or please contact our Exam Accommodations Team at 1-800-733-9267 extension 6750. Please contact us within 5 days of your test date. When considering requests for accommodation, PSI reserves the right to request documentation demonstrating that a candidate has a disability as that term is defined under the ADA and his or her need for an accommodation. It also reserves the right to deny requests for accommodations that would violate the procedures and protocols of the FAA.

EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by reviewing your account at www.psiexams.com. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You will not be penalized. You will be rescheduled at no additional charge.

REPORTING TO THE EXAMINATION SITE

On the day of the examination, you must **arrive at least 30 minutes** prior to your scheduled appointment time. This allows time for check-in and identification verification and provides time to familiarize yourself with the examination process. If you arrive late, you may not be admitted to the examination site and you may forfeit your examination registration fee.

REQUIRED IDENTIFICATION AT EXAMINATION SITE

ALL candidates must present valid and current identification that displays a photo, date of birth, signature and physical, residential address.

For U.S. Citizens & Resident Aliens: Acceptable forms of ID include:

- Driver permit or license issued by a U.S. state or territory;
- U.S. Government identification card;
- U.S. Military identification card;
- Passport; OR
- Alien residency card.

For Non-U.S. Citizens: Acceptable forms of identification are:

- Passport **AND**
- Driver permit or license issued by a U.S. state or territory; OR
- Identification card issued by any government entity.



NOTES:

The above information may be presented in more than one form.

- If the acceptable form(s) of identification (as listed above) does not include valid and current proof of the candidate's physical/residential address, the candidate may utilize his or her parent's permanent, physical/residential address; or, the candidate may provide proof of his or her physical/residential address by presenting one of the Acceptable Forms of Candidate Address Verification. Examples of an unacceptable physical/residential address are a post office box, rural route, flight school address (unless the candidate resides at the school), or a commercial business/employer address.
- For a candidate under age 18, who does not possess an acceptable form(s) of identification, a parent or legal guardian is required to accompany the candidate, and after presenting identification as described in this table, may attest to the candidate's identity.

Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.

ACCEPTABLE FORMS OF CANDIDATE ADDRESS VERIFICATION

- DD Form 93, Record of Emergency Data
- [DD Form 2058](#), State of Legal Residence Certificate
- [Form DS-2019](#), Certificate of Eligibility for Exchange Visitor (J-1) Status (*aka, Department of State / Department of Homeland Security "Student and Exchange Visitor Information System (SEVIS) eligibility printout"*)
- Public utilities (i.e., water, electric, gas) statement
Statements from cable companies are NOT an acceptable form of address verification.
- Mortgage statement
- Lease agreement (signed)
- Property deed
- Property tax bill or receipt
- Homeowners or renters insurance statement
- Motor vehicle title/registration documentation
- U.S. Military 'Home of Record' documentation
- Voter registration card

UNMANNED AIRCRAFT SYSTEMS

Test Code	Test Name	Number of Items	Age	Allotted Time	Passing Score
UAG	Unmanned Aircraft General -Small	60	14	2	70
UGR	Unmanned General - Recurrent	40	16	1.5	70

For additional information on the Recurrent Test, please see section 6.6.2 and Figure 6-1 of the [FAA Advisory Circular 107-2](#).

Authorization for the UAG test:

- Requires NO instructor endorsement or other form of written authorization.

Acceptable form of authorization for the UGR test:

- Remote Pilot Certificate with a Small Unmanned Aircraft Systems (sUAS) rating.

Acceptable forms of retest authorization for BOTH tests listed above:

- Original passing Airman Knowledge Test Report (AKTR).
 - *NOTE: No instructor endorsement or other form of written authorization is required to retest.*
- Original **expired** AKTR.
- Original **failed** AKTR.
 - *NOTE 1: Requires a 14-day waiting period for retesting.*
 - *NOTE 2: A candidate retesting **AFTER FAILURE** is required to submit the applicable AKTR indicating failure to the testing center prior to retesting.*
 - *NOTE 3: No instructor endorsement or other form of written authorization is required to retest **AFTER FAILURE**.*
 - *NOTE 4: The original failed AKTR must be retained by the proctor and attached to the applicable daily log.*
 - *If the testing center is approved for electronic filing, the proctor must: initial the AKTR within the embossed seal; file the AKTR IAW their AKT ODA Holder's Procedures Manual; **verify the original failed AKTR has been successfully captured and stored prior to destruction**; and destroy the AKTR.*

ACCEPTABLE FORMS OF TEST / RETEST AUTHORIZATION

If a candidate no longer possesses his or her original Airman Knowledge Test Report (AKTR), which must be presented to the proctor in the case of a retest, he or she may present an 'expired test/credit' letter issued by the FAA's [Airmen Certification Branch](#).

RETESTING FOR HIGHER SCORE

A candidate retesting, in an attempt to achieve a higher passing score, may retake the same test 30 days after the date of the last attempt. The candidate is required to submit the original applicable AKTR indicating the previous passing score to the proctor prior to testing.

The score of the most recent test taken is the official score.



IMPORTANT INFORMATION ABOUT TAKING AN EXAMINATION

1. The temperature in the testing room is maintained at a moderate level. Candidates are advised to layer clothing. Acceptable layered clothing includes lightweight shirts, sweaters, and pullovers without pockets or hoods. These items must be worn upon check-in, while you wait to enter the testing room, and during your initial seating for the examination.
2. There are timing mechanisms available at the test site and on the computer console to help candidates keep track of time during the test administration. Watches or other timekeeping devices are not permitted in the examination rooms.

SECURITY PROCEDURES

3. Candidates may not leave the testing area without proctor supervision or the test will be terminated. Only one candidate will be allowed to take a restroom break at a time. Candidates are required to sign out when you leave the room and when you return. If a candidate's restroom break takes longer than 5 (five) minutes, a proctor will check on the candidate and will notify the applicable Federal Aviation Administration entity of the occurrence, who will take appropriate action.

The Test Center will supply the candidate with:

- The required supplement book
- An accountable number of blank sheets of scratch paper
- Writing instrument

No other materials are permitted for this exam. The proctor makes the final determination regarding aids, reference materials, and test materials a candidate may take into the testing area.

4. PSI's testing software has a built in four function calculator. Small electronic calculators that perform only arithmetic functions (add, subtract, multiply, and divide) may be allowed in the testing room based on the following limitations:
 - Before and upon completion of the test, while in the presence of the proctor, the candidate must actuate the "ON/OFF" switch or "RESET" button and perform any other function that ensures the erasure of any data stored in memory circuits.
 - The use of electronic calculators incorporating permanent or continuous type memory circuits without erasure capability is prohibited. The proctor may refuse the use of the candidate's calculator when unable to determine the calculator's erasure capability.
 - Printouts of data must be surrendered at the completion of the test if the calculator incorporates this design feature.
 - The use of magnetic cards, magnetic tapes, modules, computer chips, or any other device upon which prewritten programs or information related to the test can be stored and retrieved is prohibited.
 - The candidate is not permitted to use any booklet or manual containing instructions related to the use of test aids.
5. Dictionaries are not allowed in the testing area.

6. While at an examination site, you are considered to be a professional and shall be treated as such. In turn, you must conduct yourself in a professional manner at all times. While at the site, you shall not use words or take actions that are vulgar, obscene, libelous, or that would denigrate the staff or other candidates.
7. Smoking, eating, or drinking is not allowed at the examination site.
8. Candidates may not enter the testing area with personal possessions, including any type of writing instrument, portable phone, electronic planner, or any type of device with text or video recording capabilities. Candidates must secure their own personal possessions before entering the testing area (e.g., lock personal items in vehicle). The following items are **not** permitted in the examination rooms:
 - Cellular/smart phones, personal digital assistants (PDAs), recording devices, cameras, pagers, purses, notebooks, notebook computers, reference or readings material, music players, radios, electronic games, calculators, or briefcases.
 - Personal items including watches, backpacks, wallets, pens, pencils, or other writing devices, food, drinks (unless prior approval is obtained by your regulatory entity) and good-luck items.
 - Hats, baseball caps, or visors (with the exception of religious apparel), coats, shawls, hooded clothing, heavy jackets, overcoats or shirts with pockets.
9. During the check-in process, all candidates will be asked if they possess any of the prohibited items and all candidates will be asked to empty their pockets. If prohibited items are found during check-in, candidates shall return these items to their vehicle or other place of safekeeping. Neither PSI, nor the Federal Aviation Administration, shall be responsible for the items. Any candidate possessing the prohibited items in the examination room shall have his or her test results invalidated, and PSI shall notify the appropriate Federal Aviation Administration entity of the occurrence.
10. Candidates may not communicate with any other student or test candidate once test administration has commenced.
11. Copying or communicating examination content is a violation of PSI security policy and existing law. Either one shall result in the disqualification or invalidation of examination results, and may subject the candidate to criminal prosecution.

EXAMINATION RESULTS

The Test Center will issue one official embossed Airman Knowledge Test Report (AKTR) after the exam.

Please ensure the AKTR has your name correctly spelled. The name shown on the presented identification must be identical information as printed on the AKTR.

All candidates passing the UAG exam also will be issued a UAG Handout.

