



PSI licensure:certification
 3210 E Tropicana
 Las Vegas, NV 89121
 www.psiexams.com

*Before paying for
 your examination registration,
 be sure you understand
 the contents of this bulletin.
 Please retain and use it as a reference
 when contacting PSI.*



CANDIDATE INFORMATION BULLETIN:
IHS PRACTICAL EXAMINATION FOR
HEARING INSTRUMENT INTERNS

General Information	2	Exam Center Closing for Emergency ...	7
Items You Must Bring to Exam.....	3	Reporting to the Exam Center.....	7
Exam Content Outline.....	4	Required Identification	7
Exam Test Center Locations.....	6	Security Procedures	7
Cancelling an Exam	6	Exam Registration Form.....	9
Missed Exam or Late Cancellation	7	Disability (ADA) Accommodations Form	10

To check for the most updated information, go to www.psiexams.com

GENERAL INFORMATION

The Utah Division of Occupational and Professional Licensing (DOPL) has contracted with PSI licensure:certification (PSI) to conduct its examination program.

This Candidate Information Bulletin provides information about the examination process for the International Hearing Society's (IHS) Practical Examination. Utah Hearing Instrument Interns must pass this exam to demonstrate acceptable skills in hearing testing, before being allowed to practice under indirect supervision.

- The IHS Practical Examination is not given on a computer, it is a paper/pencil examination. Fill out the registration form found on page 10. Upon receipt of the registration form, PSI will contact you within 4 business days to get available dates.
- Your score report will be sent to you within 3 weeks from your exam date. You may request a duplicate score report by emailing scorereport@psionline.com or by calling PSI at (800) 733-9267.
- There is no post-exam review provided for this exam.

EXAM QUESTIONS?

Visit PSI at www.psiexams.com

Mail: 3210 E Tropicana
Las Vegas, NV 89121

Toll-Free: (800) 733-9267

Email: examschedule@psionline.com

UTAH LICENSING QUESTIONS?

Visit DOPL at www.dopl.utah.gov/hearing_instrument.html

In-Person: Division of Occupational and Professional Licensing
Heber Wells Building, 160 East 300 South, Salt Lake City

Mail: P.O. Box 146741
Salt Lake City, Utah 84114-6741

Phone: (801) 530-6628

Toll-Free: (866) 275-3675

ITEMS YOU MUST BRING TO THE EXAM

You must bring the following items with you to your IHS Practical Examination:

- One calibrated Audiometer, equipment, and supplies
- One Otoscope
- One subject/model not associated with the hearing industry
- Materials for ear impression
- Ear mold
- Tubing for demonstration
- Hearing Aid and User Manual

EXAM CONTENT OUTLINE

Section I: Patient Information & Health Assessment: Case History, Otoscopy, Screening Tympanometry & Referral

In this section, you will orally demonstrate competency in several areas within the scope of practice for hearing instrument specialists: case history, otoscopy, red flag conditions, screening tympanometry, and referral protocols.

- ✓ *You must provide an otoscope and items necessary for demonstrating proper hygiene.*
- ✓ *Another individual or the candidate will need to be used as the patient during otoscopy.*

Section II: Pure-tone Audiometry: Air, Bone Speech, Masking, & Special Considerations

The objective of this section is to demonstrate competency in administering pure-tone and speech audiometry, including a good working knowledge in set-up, maintenance, and use of audiometric equipment. Audiometric equipment should be capable of wide-range air and bone conduction testing, speech audiometry (live or recorded source), masking, and sound-field testing.

- ✓ *You will need to provide your own audiometer, complete with valid calibration certificate.*
- ✓ *Either the examiner or another designated individual may be used as the subject on whom you will perform various tasks.*

Section III: Human Acoustic Couplers: Earmold Impressions, Retubing, & Earmold Styles

This section provides you the opportunity to demonstrate competence in the making of an earmold impression and retubing an earmold; a test subject is required.

The desired end-result of this section is:

- an acceptable ear impression ready for submission to the hearing instrument lab;
 - an ability to replace earmold tubing on an earmold; and
 - identification of basic earmold styles and configurations.
- ✓ *A test subject is required for this section.*
 - ✓ *You will also need to bring the necessary equipment, tools, and materials to sanitize properly, to take an earmold impression, and to change the earmold tubing. An otoscope is required for proper demonstration of ear impression skills.*

Section IV: Audiometric Interpretation & Fitting Verification: Audiograms, ANSI Read-Outs & Real Ear Measurements

In this section you will refer to various charts of audiograms to identify characteristics and errors, and to provide actual audiometric interpretation.

Section V: **Dispensing, Counseling, & Trouble-Shooting: Delivery Instructions, Resolving Complaints, & Rehab Counseling**

In the first portion of this section you will be required to demonstrate an understanding of the hearing instrument delivery process, including patient instructions to help assure that the patient will be able to make the best use of their instruments during the initial stages of the aural rehabilitative process.

Next, you will be asked to demonstrate a basic knowledge in post-fitting trouble-shooting of the hearing aids and in resolving user complaints.

The final portion covers counseling in the use of amplification, assistive devices, referral to other rehabilitative professionals, and awareness of consumer resources. You should be familiar with essential assistive devices and coping strategies that are appropriate for the degree of hearing impairment and/or patient's needs in various situations.

- ✓ *You will need to bring hearing instrument(s), accessories, and accepted user-instruction manual for your demonstration.*

EXAM CENTER LOCATIONS

Directions are generated from the most current mapping services available. However, road construction and modifications may result in discrepancies. **If you are not familiar with the specific testing center area, please consult a reliable map prior to your test date.**

Hurricane (St. George) : 473 N. Old Highway 91, Suite 6
Hurricane, UT 84737

From I-15N, take the UT-9 exit 16 toward Hurricane/Zion Natl. Park. Merge onto UT-9/W State St toward Hurricane. Turn left onto N 6300 W/UT-212. 473 Old Hwy 91 in Hurricane approximately 1.5 miles past the Wal-Mart Distribution Center (on the right side is Crocker Ventures Park) turn left into parking lot.

North Salt Lake City: 25 North 400 West, Suite 7
North Salt Lake City, UT 84054

*>>The **city of North Salt Lake**, not Salt Lake City proper. This PSI test center is in Davis County, just north of the Flying J Refinery <<*

From Salt Lake City and the South.

Merge on to I-15N. Take exit 312 and merge on to US 89 North for about 1.8 miles. Turn left onto E Center St and go west for about .6 miles. Turn right on to 400 W.

From the North

Merge onto I-15 S Salt Lake. Take the Center St., exit 314. Turn right onto W Center St. Turn right onto 400 W.

From I-80 East merge to I-215 North. Take the Redwood Rd/UT-68 exit 28 and turn right onto Center Street.

PSI is on the Northwest corner of 400 West and Center Street.

ADA DISABILITY ACCOMMODATIONS

All exam centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exam accommodations will be made in meeting a candidate's needs.

Applicants with disabilities or those who would otherwise have difficulty taking the exam must fill out the form at the end of this Candidate Information Bulletin, and fax it to PSI at (702) 932-2666.

CANCELLING AN EXAM APPOINTMENT

You may cancel and reschedule an exam appointment without forfeiting your fee, **if your cancellation notice is received at least TWO days before the scheduled exam date.** For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. You may call PSI at (800) 733-9267.

Note: A voice mail message is NOT an acceptable form of cancellation. Please use the PSI Website, or call PSI and speak directly to a Customer Service Representative.

MISSED EXAM OR LATE CANCELLATION

NOTE: Your registration will be invalid, you will not be able to take the exam as scheduled, and you will forfeit your exam fee, if you:

- Do not cancel your appointment at least 2 days before the schedule exam date;
- Do not appear for your exam appointment;
- Arrive after your exam start time; or
- Do not present proper identification when you arrive for the exam.

EXAM CENTER CLOSING FOR EMERGENCY

If severe weather or another emergency forces the closure of an exam center on a scheduled exam date, your exam will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your exam schedule by calling (800) 733-9267. Every effort will be made to reschedule your exam at a convenient time as soon as possible. You may also check our website at www.psiexams.com.

REPORTING TO THE EXAM CENTER

On the day of the exam, please arrive at least 30 minutes before your appointment. This extra time is for sign-in, and identification. ***If you arrive late, you may not be admitted to the exam center and you will forfeit your exam registration fee.***

REQUIRED IDENTIFICATION AT EXAM CENTER

You must provide 2 forms of identification to take your exam:

- One ID must be a VALID form of government-issued identification (driver's license, state ID, passport, military ID), which bears your signature and has your photograph.
- The second ID must have your signature and pre-printed legal name.

If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. ***Failure to provide all of the required identification at the time of the exam without notifying PSI is considered a missed appointment, and you will not be able to take the exam.***

SECURITY PROCEDURES AT EXAM CENTER

- Candidates may take only approved items into the exam room.
- All personal belongings, with the exception of close-fitting jackets or sweatshirts, should be placed in the secure storage provided at each center prior to entering the exam room. Personal belongings **include, but are not limited to**, the following items:

- **Electronic devices of any type**, including cellular/mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.
 - **Bulky or loose clothing or coats** that could be used to conceal recording devices or notes, including coats, shawls, hooded clothing, heavy jackets, or overcoats.
 - **Hats or headgear not worn for religious reasons** or as religious apparel, including hats, baseball caps, or visors.
 - **Other personal items**, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.
- Person(s) accompanying an exam candidate may not wait in the exam center, inside the building, or on the building's property. This applies to guests of any nature, including drivers, children, friends, family, colleagues, or instructors.
 - No smoking, eating, or drinking is allowed in the exam center.
 - During the check-in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
 - Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates' pockets.
 - If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.
 - Any candidate possessing prohibited items in the exam room shall immediately have his or her test results invalidated, and PSI shall notify the exam sponsor of the occurrence.
 - Any candidate seen giving or receiving assistance on an exam, found with unauthorized materials, or who violates any security regulations will be asked to surrender all exam materials and to leave the exam center. All such instances will be reported to the exam sponsor.
 - Copying or communicating exam content is violation of a candidate's contract with PSI, and federal and state law. Either may result in the disqualification of exam results and may lead to legal action.
 - Once candidates have been seated and the exam begins, they may leave the exam room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the exam.



IHS PRACTICAL EXAMINATION (FOR HEARING INSTRUMENT INTERNS)
REGISTRATION FORM

UPON RECEIPT OF THIS REGISTRATION FORM, PSI WILL CONTACT YOU WITHIN 4 BUSINESS DAYS TO GET AVAILABLE DATES.

Legal Name: Last Name First Name M.I.
Social Security: (FOR IDENTIFICATION PURPOSES ONLY)
Mailing Address: Number, Street Apt/Ste
City State Zip Code
Telephone: Cell Office
Email: @

Exam: IHS Practical Examination \$350 (required for Utah Hearing Instrument Interns). (This exam is given via paper/pencil at a scheduled PSI exam center. Upon receipt of this registration form, PSI will contact you within 4 business days to get available dates).

You may pay by credit card, money order, cashier's check or company check only. Cash and personal checks are not accepted.
NOTE: REGISTRATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE. THE EXAM FEE IS VALID FOR ONE YEAR.
If paying by credit card, check one: VISA MasterCard American Express Discover

Card No: Exp. Date:

Card Verification No: The card verification number may be located on the back of the card (the last three digits on the signature strip) or on the front of the card (the four digits to the right and above the card account number).

Billing Street Address: Billing Zip Code:

Cardholder Name (Print): Signature:

Email this form to: examschedule@psionline.com

Or

Mail this form to:

PSI
Attn: Exam Registration UT HEAR PRACTICAL
3210 E Tropicana
Las Vegas, NV 89121

UPON RECEIPT OF THIS REGISTRATION FORM, PSI WILL CONTACT YOU WITHIN 4 BUSINESS DAYS TO GET AVAILABLE DATES.



All exam centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990. Applicants with disabilities or those who would otherwise have difficulty taking the exam may request exam accommodations

Candidates who wish to request exam accommodations because of a disability should fax this form and supporting documentation to PSI at (702) 932-2666.

Requirements for exam accommodation requests:

Submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be submitted to PSI on the letterhead stationery of the authority or specialist and include the following:

- Description of the disability and limitations related to testing
- Recommended accommodation/modification
- Name, title, and telephone number of the medical authority or specialist
- Original signature of the medical authority or specialist

Date: _____ SSN: _____

Legal Name: _____
Last Name First Name

Address: _____
Street City, State, Zip Code

Telephone: (_____) _____ - _____ (_____) _____ - _____
Home Work

Email Address: _____

Check any exam accommodations you require (requests must concur with documentation submitted):

- Reader (as accommodation for visual impairment or learning disability)
- Extended time (Additional time requested: _____)
- Large-print written exam
- Other _____

➤ Complete and fax this form, along with supporting documentation, to (702) 932-2666 or email it to examaccommodations@psionline.com.

➤ After 4 business days, PSI Exam Accommodations will email you confirmation of approval with instructions for the next step.

DO NOT SCHEDULE YOUR EXAM UNTIL THIS DOCUMENTATION HAS BEEN RECEIVED AND PROCESSED BY PSI EXAM ACCOMMODATIONS.

PSI licensure:certification
3210 E Tropicana
Las Vegas, NV 89121