



THE AMERICAN BOARD OF CLINICAL NEUROPSYCHOLOGY (ABCN)

EXAMINATION:

ABCN Written Examination

ELIGIBILITY:

To attain board certification in any ABPP Specialty, an applicant must meet both generic and specialty-specific eligibility requirements. For details regarding these requirements, please visit:

<https://abpp.org/Applicant-Information/Specialty-Boards/Clinical-Neuropsychology.aspx>

For more information, contact ABCN directly at:

American Board of Clinical Neuropsychology
Department of Psychiatry
Michigan Medicine
1500 East Medical Center Drive, SPC 5295
Ann Arbor, Michigan 48109-5295
Email: nunce@med.umich.edu

Website: <https://theabcn.org>

Once you have been approved to sit for the ABCN Written Examination, you are responsible for scheduling an appointment to take the examination.

INTERNET SCHEDULING

Once you have been approved by the American Board of Clinical Neuropsychology (ABCN), you will receive an email confirmation from PSI. You are responsible for contacting PSI to schedule the examination. Your eligibility is valid for one examination attempt for a specific testing window.

For the fastest and most convenient test scheduling process, PSI recommends that candidates schedule their exams using the Internet. Candidates schedule online by accessing PSI's scheduling website at www.psiexams.com or by clicking the link provided in the initial email received from PSI. Internet scheduling is available 24 hours-a-day. In order to register by Internet, complete the steps below:

1. Log on to PSI's website and create an account (it is easiest to click on the link embedded in the registration confirmation email you received from PSI). Please enter your email address and name. This information must match exactly with the information you previously submitted to the ABCN. Be sure to check the box next to "Check here to attempt to locate existing records for you in the system."
2. Create your password, select your security question, and create your security answer.
3. Once you are logged in, your record will be found and you will now be ready to pay for and schedule the exam.

Note that the fee charged by PSI is NOT included in the examination fee paid to ABPP/ABCN.

4. Enter your zip code and a list of the testing sites closest to you will appear. Once you select the desired testing site, available dates will appear.

TELEPHONE REGISTRATION

To schedule an examination by phone, please call 855-579-4642. The times of operation for live operators are as follows:

Time Zone	Monday - Friday	Saturday - Sunday
Eastern Time	7:30am - 10:00pm	9:00am - 5:30pm
Central Time	6:30am - 9:00pm	8:00am - 4:30pm
Mountain Time	5:30am - 8:00pm	7:00am - 3:30pm
Pacific Time	4:30am - 7:00pm	6:00am - 2:30pm

EXAM ACCOMMODATIONS

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and every reasonable accommodation will be made in meeting a candidate's needs. Applicants with disabilities or those who would otherwise have difficulty taking the examination must get pre-approved by the American Board of Clinical Neuropsychology.

HOW TO CANCEL AN EXAMINATION APPOINTMENT OR REGISTRATION

You can make an appointment for your exam on the PSI website in two ways:

1. Make the payment and schedule your exam appointment at the same time

OR

2. Make the payment and schedule at a later date.

Either way you choose to schedule, your payment is valid for ONLY a single testing window.

If you decide NOT to take the test in the current testing window, take the following steps to receive a refund:

- If you made an appointment for the exam, you MUST cancel your appointment 48 hours in advance of your scheduled examination appointment.
- If you made the payment but did NOT make an appointment for the exam, you MUST still cancel your registration at least 2 business days in advance of the last day of the testing window.
- To receive a refund after you cancel your appointment, you MUST speak directly to a Customer Service Representative at PSI Customer Service by calling **855-579-4642**.

Note: A voicemail or email message is NOT an acceptable form of cancellation. You can cancel your appointment online but if you do not speak to a Customer Service Representative, you CANNOT receive a refund.

FEES

Testing Location	Cost (\$)
USA	\$290.00
International	\$335.00

MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your PSI fee, if you:

- Do not cancel your appointment at least 48 hours before the scheduled examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time;
- Do not present proper identification when you arrive for the examination;
- **Your ABPP registration fee is not affected by canceling, rescheduling, or missing an examination appointment at PSI.**

REQUIRED IDENTIFICATION AT THE EXAMINATION SITE

Candidates need to provide one (1) valid form of non-expired, government issued identification, bearing photo and signature.

Candidates must register for the exam with their LEGAL first

and last name as it appears on their government issued identification. All required identification below must match the first and last name under which the candidate is registered.

ACCEPTABLE IDENTIFICATION - Choose One (Must be current)

- State or Canadian provincial or territorial issued
 - driver's license
- State or Canadian provincial or territorial issued identification card
- US or Canadian Government Issued Military Identification Card
- US Government Issued Alien Registration Card
- Any Government Issued Passport
- Any Government Issued ID

Failure to provide one of the required identifications at the time of the examination without notifying PSI is considered a missed appointment and you will not be able to take the examination at that time.

SECURITY PROCEDURES

The following security procedures will apply during the examination:

PSI proctor-issued scratch paper and pencil OR dry-erase board and markers are allowed.

- While at an examination site, you are considered to be a professional and shall be treated as such. In turn, you must conduct yourself in a professional manner at all times. While at the site, you shall not use words or take actions that are vulgar, obscene, libelous, or that would denigrate the staff or other candidates.
- NO conversing or any other form of communication among candidates is permitted once you enter the examination area.
- Cell phones, pagers, and children are not allowed in the examination center. **NO personal items are to enter the testing center.** Candidates are encouraged to leave all personal belongings except their keys in their car.
- No smoking, eating, or drinking will be allowed at the examination site.
- Copying or communicating examination content is a violation of security policy. Either one may result in the disqualification of examination results and may lead to legal action.

TESTING SITES

There are examination centers across the United States and Canada. You will be provided with the locations upon registering for your examination.

EXAMINATION RESULTS

Candidates will receive participation notice after completion of the exam. Exam results will typically be provided to you by ABCN, within 4 weeks of the close of the testing window.

PSI CONTACT INFORMATION

Phone: 855-579-4642

Email: examschedule@psionline.com