



National Alliance of Wound Care
and Ostomy®

NATIONAL ALLIANCE OF WOUND CARE AND OSTOMY® (NAWCO®)

EXAMINATION

Advanced Wound Care Certified - AWCC
Certification Wound Care Market Specialist
Diabetic Wound Certification Examination
Lymphedema Lower Extremity Certification
NAWCO - WCC 2019 FORM B - WCF
NAWCO - WCC FORM A - WCE
Nutrition Wound Care Certified Certification Examination
Ostomy Management Certification Examination
WPC Wound Prevention Certification Examination

ELIGIBILITY

Applicants for the NAWCO Certification Examinations may visit www.nawccb.org for eligibility requirements.

NOTE: YOU MUST FIRST PRE-REGISTER WITH THE NAWCO TO TAKE A CERTIFICATION EXAM

Candidates interested in taking an examination should contact the NAWCO for detailed qualifications and an application.

National Alliance of Wound Care and Ostomy
PO Box 235
Somonauk, IL 60552

Internet: <http://www.nawccb.org>
Email: information@nawccb.org
Telephone: (877) 922-6292
Fax: (800) 352-8339

Once you have been approved, you will receive an email confirmation from PSI. You are responsible for contacting PSI to schedule the examination.

The examination fee for each examination will be provided to you during the registration.

NOTE: EXAMINATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE. THE EXAMINATION FEE IS VALID FOR ONE YEAR FROM THE DATE OF PAYMENT.

ONLINE REGISTRATION

For the fastest and most convenient test scheduling process, PSI recommends that candidates register for their exams using the Internet. To register over the Internet, candidates will need to have a valid MasterCard or VISA. Candidates register online at <https://test-takers.psiexams.com/NAWCO> and login with the User ID and Password that you received via email.

Internet registration is available 24 hours a day. To register by Internet, complete the steps below:

- Log onto the website and enter your User ID and Password. You will see your tests listed in the *Registered Records* section of the *Account Activity* page.
- Select the examination and select *Pay for a Test* button.
- Once you have paid for the examination, you will be ready to schedule. Select the *Schedule for a Test* button. Enter your Zip/City and select *Search*. A list of the testing sites closest to you will appear. Once you select the desired test site, available dates will appear.
- You will receive a confirmation email. Be sure to read all instructions on the email. Please bring the email to the test center on your scheduled test date.

TELEPHONE REGISTRATION

To schedule an examination by phone, please call 833-207-1287. The times of operation for live operators are as follows:

Time Zone	Monday - Friday	Saturday - Sunday
Eastern Time	8:00am - 8:00pm	9:00am - 5:30pm
Central Time	7:00am - 7:00pm	8:00am - 4:30pm
Mountain Time	6:00am - 6:00pm	7:00am - 3:30pm
Pacific Time	5:00am - 5:00pm	6:00am - 2:30pm

CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your *cancellation notice is received 2 days before the scheduled examination date.*

Note: A voice mail message is not an acceptable form of cancellation. Please use the telephone system and speak to a Customer Service Representative.

MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not cancel your appointment 2 days before the scheduled examination date.
- Do not appear for your examination appointment.
- Arrive after examination start time.
- Do not present proper identification and letter of authorization when you arrive for the examination.

REQUIRED IDENTIFICATION AT THE EXAMINATION SITE

Candidates must register for the exam with their LEGAL first and last name as it appears on their government issued identification. All required identification below must match the first and last name under which the candidate is registered. Candidates must provide one (1) valid form of non-expired, government issued identification, bearing photo and signature.

ACCEPTABLE IDENTIFICATION - Choose One (Must be current)

- State issued driver's license
- State issued identification card
- US Government Issued Passport
- US Government Issued Military Identification Card
- US Government Issued Alien Registration Card

Failure to provide one of the required identifications at the time of the examination without notifying PSI is considered a missed appointment and you will not be able to take the examination at that time.

SECURITY PROCEDURES

Candidates will receive 2 pieces of scratch paper and a pencil.

The following security procedures will apply during the examination:

- While at an examination site, you are considered to be a professional and shall be treated as such. In turn, you must conduct yourself in a professional manner at all times. While at the site, you shall not use words or take actions that are vulgar, obscene, libelous, or that would denigrate the staff or other candidates.
- NO conversing or any other form of communication among candidates is permitted once you enter the examination area.
- Cell phones, pagers, and children are not allowed in the examination center. **NO personal items are to enter the testing center.** Candidates are encouraged to leave all personal belongings except their keys in their car.
- No smoking, eating, or drinking will be allowed at the examination site.
- Copying or communicating examination content is a violation of security policy. Either one may result in the disqualification of examination results and may lead to legal action.

TESTING SITES

There are nationwide examination centers. You will be provided with the locations upon scheduling for your examination.

EXAM ACCOMMODATIONS

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exam accommodations will be made in meeting a candidate's needs. Applicants with disabilities or those who would otherwise have difficulty taking the examination must get pre-approval from the NAWCO.

EXAMINATION RESULTS

Test results will be given to you onscreen upon at the end of the examination.