NEW JERSEY STATE BOARD OF EXAMINERS OF MASTER PLUMBERS

MASTER PLUMBER LICENSURE EXAMINATION CANDIDATE INFORMATION BULLETIN

Examinations By PSI .................................................... 2
Guidelines for Examination Qualification ......................... 2
Examination Payment and Scheduling Procedures ............... 2
  On-line, via the Internet ........................................... 3
  Telephone ................................................................ 5
  Rescheduling/Canceling an Examination ......................... 5
  Missed Appointment or Late Cancellation ...................... 5
  Exam Accommodations ............................................. 5
  Emergency Examination Center Closing ..................... 5
Examination Site Location ........................................... 5

Reporting to the Examination Site ................................. 6
  Required Identification ........................................ 6
  Security Procedures ............................................. 6
Taking the Examination by Computer ............................. 7
  Tutorial ................................................................ 7
  Examination Question Example .............................. 7
  Examination Review ................................................. 7
Score Reporting .......................................................... 7
  Duplicate Score Reports .......................................... 7
Experimental Questions .............................................. 7
Examination Content Outlines and References ............... 8

Please refer to our website to check for the most updated information at https://test-takers.psiexams.com/n jmp

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Updated 11/10/2022
New Jersey State Board of Examiners of Master Plumbers
Examination Procedure Checklist

Before registering for an examination, make sure that you have reviewed the following checklist.

▪ You must get authorization from the New Jersey State Board of Examiners of Master Plumbers (the Board) to take your initial examination. Go to http://www.njconsumeraffairs.gov/plu/Pages/applications.aspx for the application process. If you have additional questions call (973) 504-6420.
▪ Upon approval from the Board, you will be sent an Examination Eligibility Notice, along with instructions for paying and scheduling the examination.
▪ You must pass the Master Plumber, Master Plumber Practical, and Business and Law examinations to qualify to be licensed as a New Jersey Master Plumber.
▪ If you are taking an examination for the first time, you will be required to take all three examinations on the same day.
▪ If you fail the examination, you make retest on an unlimited basis. However you must wait 6 months between each attempt.

Schedule for your examination:

▪ Upon approval from the Board, you are responsible for contacting PSI to pay and schedule for the examination. You may either schedule via the Internet at https://test-takers.psiexams.com/njmp, or schedule over the telephone at (855) 340-3713.

Take your examination:

▪ Must bring one form of identification, which bears your signature and has your photograph.
  − Your name as shown on the application form must exactly match the name on the photo I.D. used when checking in at the examination site.
▪ Please arrive 30 minutes prior to appointment.

After your examination:

▪ You will receive your results upon completion.
▪ Your results will be transmitted to the Board.

EXAMINATIONS BY PSI SERVICES LLC

The New Jersey State Board of Examiners of Master Plumbers (the Board) has contracted with PSI Services LLC (PSI) to conduct the examination program. PSI provides these examinations through a network of computer examination centers in New Jersey.

GUIDELINES FOR EXAMINATION QUALIFICATION

You must get authorization from the New Jersey State Board of Examiners of Master Plumbers (the Board) to take your initial examination. Go to http://www.njconsumeraffairs.gov/plu/Pages/applications.aspx for the application process. If you have additional questions call (973) 504-6420.

Upon approval from the Board, you will be sent an Examination Eligibility Notice, along with instructions for paying and scheduling the examination.

If you fail the examination, you make retest on an unlimited basis. However you must wait 6 months between each attempt.

EXAMINATION PAYMENT AND SCHEDULING PROCEDURES

Once approved by the Board, it is your responsibility to contact PSI to pay and schedule for the examination.

<table>
<thead>
<tr>
<th>Examination</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Plumber</td>
<td>$87</td>
</tr>
<tr>
<td>Business and Law</td>
<td>$47</td>
</tr>
<tr>
<td>Master Plumber Practical</td>
<td>$106</td>
</tr>
</tbody>
</table>

NOTE: EXAMINATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE. THE EXAMINATION FEE IS VALID FOR ONE YEAR FROM THE DATE OF PAYMENT.
For the fastest and most convenient examination scheduling process, register for your examinations online by accessing PSI's registration Website: Click Here or on the email confirmation you received from PSI.

1. Select TESTS to create an account.

2. Select the examination and you are ready to create an account. Select LOGIN/REGISTER.

3. You will be prompted to CREATE AN ACCOUNT with PSI. Enter the NJ_Trades_ID_Number for the ID. The first and last name must match exactly with your current, valid, government-issued ID.
4. Enter the “City or Postal Code” and select FIND.

5. Select a date and time to book an appointment.

6. You are now ready to pay.

7. Once payment has been made you will receive a message confirming the test center, booked date, and booked time.
TELEPHONE

For telephone registration, you will need a valid credit card (Visa, MasterCard, American Express or Discover).

PSI registrars are available at (855) 340-3713, Monday through Friday between 7:30 am and 10:00 pm, and Saturday-Sunday between 9:00 am and 5:30 pm, Eastern Time, to receive your payment and schedule your appointment for the examination.

RESCHEDULING/CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your cancellation notice is received 2 days before the scheduled examination date. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. Please use the PSI Website or call PSI at (855) 340-3713.

Note: A voice mail message is not an acceptable form of cancellation. Please use the PSI Website or call PSI to speak directly with a Customer Service Representative.

EXAM ACCOMMODATIONS (ADA)

All PSI examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exam accommodations will be made in meeting a candidate's needs. A candidate with a disability or a candidate who would otherwise have difficulty taking the examination should request for alternative arrangements by Clicking Here.

Candidates granted accommodation in accordance with the ADA, MUST schedule their examination by telephone and speak directly with a PSI registrar.

EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation via telephone and email. However, you may check the status of your examination schedule by calling (855) 340-3713. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You will not be penalized. You will be rescheduled at no additional charge.

EXAMINATION SITE LOCATIONS

BRICK
260 CHAMBERS BRIDGE ROAD, FIRST FLOOR
BRICK, NJ 08723

CHERRY HILL
950 N. KINGS HWY, SUITE 301
CHERRY HILL, NJ 08034

HAMilton SQUARE AREA
IBIS PLAZA SOUTH
3525 QUAKERBRIDGE ROAD, SUITE 1000
HAMILTON TOWNSHIP, NJ 08619
FROM I-95 S, TAKE EXIT 89/NEW BRUNSWICK (US-1)/EAST BRUNSWICK ONTO RT-18 N TOWARD NEW BRUNSWICK (US-1)/PRINCETON/TRENTON/TOWER CENTER BLVD. TAKE RAMP ONTO US-1 TOWARD TRENTON. TAKE RAMP ONTO CR-533 S TOWARD PROVINCE LINE RD/QUAker BRIDGE RD/QUAker BRIDGE RD.

NORTH BRUNSWICK
1440 HOW LANE, SUITE 2E
NORTH BRUNSWICK TOWNSHIP, NJ 08902
FROM US-130 S., TAKE ADAMS LN AND NJ-91 N JERSEY AVE TO HOW LN IN NEW BRUNSWICK.

NEW PROVIDENCE
MURRAY HILL OFFICE CENTER
571 CENTRAL AVENUE, SUITE 117
NEW PROVIDENCE, NJ 07974
FROM: ROUTE 78 WESTBOUND, TAKE EXIT 43 ONTO DIAMOND HILL ROAD. AT THE SECOND STOPLIGHT, TURN RIGHT ONTO MOUNTAIN AVENUE. TURN LEFT AT THIRD LIGHT, SOUTH STREET. TURN LEFT AT THE NEXT TRAFFIC LIGHT ONTO CENTRAL AVENUE. THE MURRAY HILL OFFICE CENTER, 571 CENTRAL AVENUE, WILL BE ON YOUR RIGHT.

FROM: ROUTE 78 EASTBOUND, TAKE EXIT 44 TO TRAFFIC LIGHT. TURN LEFT ONTO GLENSIDE AVENUE PROCEED TO THE NEXT LEFT TURN UNDER ROUTE 78 TOWARD NEW PROVIDENCE, AS THE ROAD BECOMES SOUTH STREET. CONTINUE TO THE SECOND LIGHT AND TURN LEFT ONTO CENTRAL AVE. THE MURRAY HILL OFFICE CENTER, 571 CENTRAL AVENUE, WILL BE ON YOUR RIGHT.

FROM: NEW JERSEY TURNPIKE. TAKE EXIT 14, STAY TO THE LEFT THROUGH THE TOLL. FOLLOW SIGNS FOR ROUTE 78 - EXPRESS WESTBOUND. FOLLOW SAME AS ABOVE FOR ROUTE 78 WESTBOUND.

FROM: GARDEN STATE PARKWAY SOUTH. TAKE EXIT 142 AND FOLLOW THE SIGNS FOR ROUTE 78 WEST. FOLLOW SAME AS ABOVE FOR ROUTE 78 WESTBOUND.

FROM: GARDEN STATE PARKWAY NORTH. TAKE EXIT 142B AND FOLLOW THE SIGNS FOR ROUTE 78 WEST. FOLLOW SAME AS ABOVE FOR ROUTE 78 WESTBOUND.
REPORTING TO THE EXAMINATION SITE

On the day of the examination, you should arrive 30 minutes before your appointment. This extra time is for sign-in, identification, and familiarizing you with the examination process. If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.

REQUIRED IDENTIFICATION

Candidates need to provide one (1) form of identification.

Candidates must register for the exam with their LEGAL first and last name as it appears on their government issued identification. All required identification below must match the first and last name under which the candidate is registered. Candidates are required to bring one (1) form of valid (non-expired) signature bearing identification to the test site.

PRIMARY IDENTIFICATION (with photo) - Choose One
- State issued driver's license
- State issued identification card
- US Government Issued Passport
- US Government Issued Military Identification Card
- US Government Issued Alien Registration Card
- Canadian Government Issued ID

NOTE: ID must contain candidate's photo, be valid and unexpired.

If the candidate fails to bring proper identification or the candidate names do not match, the candidates will not be allowed to test and their examination fee will not be refunded.

SECURITY PROCEDURES

The following security procedures apply during examinations:

- You will have access to an online calculator. You are also allowed to bring a construction calculator.
- You will be given a piece of scratch paper and a pencil. These will be returned to the proctor at the end of your examination.
- Candidates may take only approved items into the examination room.
- All personal belongings of candidates should be placed in the secure storage provided at each site prior to entering the examination room. Personal belongings include, but are not limited to, the following items:
  - Electronic devices of any type, including cellular / mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.
  - Bulky or loose clothing or coats that could be used to conceal recording devices or notes.

For security purposes outerwear such as, but not limited to: open sweaters, cardigans, shawls, scarves, hoodies, vests, jackets and coats are not permitted in the testing room. In the event you are asked to remove the outerwear, appropriate

Additionally, PSI has examination centers in many other regions across the United States. You may take the written examination at any of these locations by following the instructions on the Out-Of-State Request Form at the end of this Candidate Information Bulletin.
attire, such as a shirt or blouse should be worn underneath.
- Hats or headgear not worn for religious reasons or as religious apparel, including hats, baseball caps, or visors.
- Other personal items, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.

- Person(s) accompanying an examination candidate may not wait in the examination center, inside the building or on the building’s property. This applies to guests of any nature, including drivers, children, friends, family, colleagues or instructors.
- No smoking, eating, or drinking is allowed in the examination center.
- During the check in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
- Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates’ pockets.
- If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.
- Any candidate possessing prohibited items in the examination room shall immediately have his or her test results invalidated, and PSI shall notify the examination sponsor of the occurrence.
- Any candidate seen giving or receiving assistance on an examination, found with unauthorized materials, or who violates any security regulations will be asked to surrender all examination materials and to leave the examination center. All such instances will be reported to the examination sponsor.
- Copying or communicating examination content is violation of a candidate’s contract with PSI, and federal and state law. Either may result in the disqualification of examination results and may lead to legal action.
- Once candidates have been seated and the examination begins, they may leave the examination room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the examination.

**TEST QUESTION SCREEN**

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

IMPORTANT: After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.

**EXAMINATION REVIEW**

PSI, in cooperation with the Board, will be consistently evaluating the examinations being administered to ensure that the examinations accurately measure competency in the required knowledge areas. While taking the examination, examinees will have the opportunity to provide comments on any questions. Comments may be entered by clicking the Comments link on the function bar of the test question screen.

These comments will be analyzed by PSI examination development staff. PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. **This is the only review of examination materials available to candidates.**

**SCORE REPORTING**

Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:

- If you pass, you will receive a successful score report.
- If you do not pass, you will receive a diagnostic report indicating your strengths and weaknesses by examination type on the score report.

**DUPLICATE SCORE REPORTS**

You may request a duplicate score report after your examination by emailing scorereport@psionline.com or call (855) 340-3713.

**EXPERIMENTAL QUESTIONS**

Your examination contains non-scored questions. The use of such questions is an essential step in developing accurate future examinations. These questions will NOT be scored and time to answer them has been added to the total time allowed.

The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

**TAKING THE EXAMINATION BY COMPUTER**

The examination will be administered via computer. You will be using a mouse and computer keyboard.

**TUTORIAL**

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions, and reviewing your answers.
EXAMINATION REFERENCE MATERIAL AND CONTENT OUTLINES

MASTER PLUMBER TRADE EXAMINATION

Scope - A "Master plumber" means a person licensed who has the qualifications, training, experience and technical knowledge necessary to properly plan, lay out, install and repair plumbing apparatus and equipment and to supervise others in the performance of such work in accordance with standards, rules and regulations established by the State Board.

<table>
<thead>
<tr>
<th># of Questions</th>
<th>% Required to Pass</th>
<th>Time Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>70% (70 correct)</td>
<td>195 Minutes</td>
</tr>
</tbody>
</table>

CONTENT OUTLINE

<table>
<thead>
<tr>
<th>Subject Area</th>
<th># Items Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Knowledge</td>
<td>7</td>
</tr>
<tr>
<td>Materials, Uses, and Specifications</td>
<td>17</td>
</tr>
<tr>
<td>Traps, Interceptors, and Backflow Prevention</td>
<td>15</td>
</tr>
<tr>
<td>Plumbing Fixtures, Fixture Fittings, and Plumbing Appliances</td>
<td>13</td>
</tr>
<tr>
<td>Water Supply Systems</td>
<td>12</td>
</tr>
<tr>
<td>Drains and Waste</td>
<td></td>
</tr>
<tr>
<td>a. Indirect Waste</td>
<td></td>
</tr>
<tr>
<td>b. Roof Drain Piping</td>
<td></td>
</tr>
</tbody>
</table>

| Specialty Plumbing                        | 4            |
| Safety                                    | 7            |
| Vent Systems                              | 10           |

REFERENCE LIST

This examination is OPEN BOOK.

The following reference will be allowed in the examination center:


The following reference tools were utilized to develop the examination; however, they are NOT allowed in the examination center:


Candidates are responsible for bringing their own references to the examination center. Reference materials may be highlighted, underlined, and/or indexed prior to the examination session. However, references may not be written in. Any candidate caught writing in the references during the examination will have the references confiscated and will be reported to the Committee. Furthermore, candidates are not permitted to bring in any additional papers (loose or attached) with their approved references. Any additional materials will be removed from the references and confiscated. References may be tabbed/indexed with permanent tabs only. Temporary tabs, such as Post-It notes, are not allowed and must be removed from the reference before the exam will begin.

BUSINESS AND LAW EXAMINATION

<table>
<thead>
<tr>
<th># of Questions</th>
<th>% Required to Pass</th>
<th>Time Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>50</td>
<td>70% (35 correct)</td>
<td>130 Minutes</td>
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</tbody>
</table>

CONTENT OUTLINE

<table>
<thead>
<tr>
<th>Subject Area</th>
<th># Items Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Organization</td>
<td>2</td>
</tr>
<tr>
<td>Licensing</td>
<td>5</td>
</tr>
<tr>
<td>Estimating and Bidding</td>
<td>7</td>
</tr>
<tr>
<td>Contract Management</td>
<td>8</td>
</tr>
<tr>
<td>Project Management</td>
<td>5</td>
</tr>
<tr>
<td>Risk Management</td>
<td>4</td>
</tr>
<tr>
<td>Safety</td>
<td>4</td>
</tr>
<tr>
<td>Labor Law</td>
<td>4</td>
</tr>
<tr>
<td>Financial Management</td>
<td>5</td>
</tr>
<tr>
<td>Tax Law</td>
<td>3</td>
</tr>
<tr>
<td>Lien Law</td>
<td>3</td>
</tr>
</tbody>
</table>

REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices.

This examination is OPEN BOOK.

The following reference will be allowed in the examination center:

Candidates are responsible for bringing their own references to the examination center. Reference materials may be highlighted, underlined, and/or indexed prior to the examination session. However, references may not be written in. Any candidate caught writing in the references during the examination will have the references confiscated and will be reported to the Committee. Furthermore, candidates are not permitted to bring in any additional papers (loose or attached) with their approved references. Any additional materials will be removed from the references and confiscated. References may be tabbed/indexed with permanent tabs only. Temporary tabs, such as Post-It notes, are not allowed and must be removed from the reference before the exam will begin.

**MASTER PLUMBER PRACTICAL EXAMINATION**

<table>
<thead>
<tr>
<th># of Questions</th>
<th>% Required to Pass</th>
<th>Time Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>25</td>
<td>70% (18 correct)</td>
<td>130 Minutes</td>
</tr>
</tbody>
</table>

**CONTENT OUTLINE**

<table>
<thead>
<tr>
<th>Subject Area</th>
<th># Items Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>Isometric Analysis</td>
<td>22</td>
</tr>
<tr>
<td>Figure Analysis</td>
<td>3</td>
</tr>
</tbody>
</table>

**REFERENCE LIST**

This examination is closed book.

The following reference tools were utilized to develop the examination; however, they are NOT allowed in the examination center:


BOOKS AND MORE ARE NOW AVAILABLE AT THE PSI ONLINE STORE!

To place an order for one or more of the following items listed, you may:

❖ Order online at www.psionlinestore.com
❖ Call the PSI Online store toll-free at (866) 589-3088

Note: prices are available online at www.psionlinestore.com

<table>
<thead>
<tr>
<th></th>
<th>Mathematics for Plumbers and Pipefitters</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Modern Plumbing</td>
</tr>
<tr>
<td></td>
<td>NASCLA Contractors' Guide to Business, Law and Project Management - New Jersey</td>
</tr>
<tr>
<td></td>
<td>Plumbing Design and Installation</td>
</tr>
</tbody>
</table>

Please note: Inventory and pricing subject to change without notice.

❖ You may also place a checkmark next to the items that you would like to order, and fax this form to PSI (be sure to include your contact information). A Customer Service Rep will call you to place the order.

FAX to:
PSI licensure:certification
Fax (702) 932-2668

Name: _________________________________________________________________
Address: ______________________________________________________________
City____________________________ State______________________ Zip________
Phone Number: __________________________________________________________