# NEW JERSEY STATE BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS

# ELECTRICAL CONTRACTOR LICENSURE EXAMINATION CANDIDATE INFORMATION BULLETIN

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guidelines for Examination Qualification</td>
<td>3</td>
</tr>
<tr>
<td>Examination Payment and Scheduling Procedures</td>
<td>3</td>
</tr>
<tr>
<td>On-line, via the Internet</td>
<td>3</td>
</tr>
<tr>
<td>Telephone</td>
<td>3</td>
</tr>
<tr>
<td>Fax</td>
<td>3</td>
</tr>
<tr>
<td>Email</td>
<td>3</td>
</tr>
<tr>
<td>Standard Mail</td>
<td>3</td>
</tr>
<tr>
<td>Rescheduling/Canceling an Examination</td>
<td>3</td>
</tr>
<tr>
<td>Missed Appointment or Late Cancellation</td>
<td>4</td>
</tr>
<tr>
<td>Exam Accommodations</td>
<td>4</td>
</tr>
<tr>
<td>Emergency Examination Center Closing</td>
<td>4</td>
</tr>
<tr>
<td>Examination Site Location</td>
<td>6</td>
</tr>
<tr>
<td>Reporting to the Examination Site</td>
<td>7</td>
</tr>
<tr>
<td>Required Identification</td>
<td>7</td>
</tr>
<tr>
<td>Security Procedures</td>
<td>7</td>
</tr>
<tr>
<td>Taking the Examination by Computer</td>
<td>8</td>
</tr>
<tr>
<td>Identification Screen</td>
<td>8</td>
</tr>
<tr>
<td>Tutorial</td>
<td>8</td>
</tr>
<tr>
<td>Test Question Screen</td>
<td>8</td>
</tr>
<tr>
<td>Examination Review</td>
<td>8</td>
</tr>
<tr>
<td>Score Reporting</td>
<td>8</td>
</tr>
<tr>
<td>Duplicate Score Reports</td>
<td>8</td>
</tr>
<tr>
<td>Non-Scored Questions</td>
<td>8</td>
</tr>
<tr>
<td>Examination Content Outlines and References</td>
<td>9</td>
</tr>
<tr>
<td>Exam Registration Form</td>
<td>11</td>
</tr>
<tr>
<td>Exam Accommodations Request Form</td>
<td>End of Bulletin</td>
</tr>
</tbody>
</table>

---

Please refer to our website to check for the most updated information at [www.psiexams.com](http://www.psiexams.com)

---

Copyright © 2019 by PSI Services LLC

Updated 10/30/2020
New Jersey State Board of Examiners of Electrical Contractors
Examination Procedure Checklist

Before registering for an examination, make sure that you have reviewed the following checklist.

▪ You must get authorization from the New Jersey State Board of Examiners of Electrical Contractors (the Board) to take your initial examination. Go to http://www.njconsumeraffairs.gov/elec/Pages/applications.aspx for the application process. If you have additional questions call (973) 504-6410.
▪ Upon approval from the Board, you will be sent an Examination Eligibility Notice, along with instructions for paying and scheduling the examination.
▪ You must pass the Electrical Contractor, Alarm Systems Electrical Contractor, and Business and Law examinations to qualify to be licensed as a New Jersey Electrical Contractor.

If you are approved to test prior to March 16, 2015 the following rules apply to you:
▪ If you fail one or more portions, you must wait 6 months between attempts.

If you are approved to test on or after March 16, 2015, the following rules apply to you:
▪ If you are taking an examination for the first time, you will be required to take all three examinations on the same day. You must take the first attempt within 2 years from the eligibility date.
▪ If you fail one or more examinations, you only need to retake the failed examination(s).
▪ If you fail one or more examinations on the first or second attempt, you must wait 6 months from the previous testing date before taking the next attempt.
▪ You must pass all 3 required examinations within three attempts.
▪ If you do not pass the 3 required examinations within 5 years from the eligibility date, you will need to re-apply with the Board.

Schedule for your examination:

▪ Upon approval from the Board, you are responsible for contacting PSI to pay for and schedule for the examination. You may either schedule via the Internet at www.psiexams.com, or schedule over the telephone at (855) 746-8173.

Take your examination:

▪ Must bring one form of identification, which bears your signature and has your photograph.
  – Your name as shown on the application form must exactly match the name on the photo I.D. used when checking in at the examination site.
▪ Please arrive 30 minutes prior to appointment.

After your examination:

▪ You will receive your results upon completion.
▪ Your results will be transmitted to the Board.
GUIDELINES FOR EXAMINATION QUALIFICATION

You must get authorization from the New Jersey State Board of Examiners of Electrical Contractors (the Board) to take your initial examination. Go to http://www.njconsumeraffairs.gov/elec/Pages/application.aspx for the application process. If you have additional questions call (973) 504-6410.

Upon approval from the Board, you will be sent an Examination Eligibility Notice, along with instructions for paying and scheduling the examination.

If you are approved to test prior to March 16, 2015 the following rules apply to you:
- If you fail one or more portions, you must wait 6 months between attempts.

If you are approved to test on or after March 16, 2015, the following rules apply to you:
- If you are taking an examination for the first time, you will be required to take all three examinations on the same day. You must take the first attempt within 2 years from the eligibility date.
- If you fail one or more examinations, you only need to retake the failed examination(s).
- If you fail one or more examinations on the first or second attempt, you must wait 6 months from the previous testing date before taking the next attempt.
- You must pass all 3 required examinations within three attempts.
- If you do not pass the 3 required examinations within 5 years from the eligibility date, you will need to re-apply with the Board.

EXAMINATION PAYMENT AND SCHEDULING PROCEDURES

Once approved by the Board, it is your responsibility to contact PSI to pay and schedule for the examination.

<table>
<thead>
<tr>
<th>Examination</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Contracting</td>
<td>$78</td>
</tr>
<tr>
<td>Business and Law</td>
<td>$43</td>
</tr>
<tr>
<td>Alarm Systems</td>
<td>$43</td>
</tr>
</tbody>
</table>

NOTE: EXAMINATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE. THE EXAMINATION FEE IS VALID FOR ONE YEAR FROM THE DATE OF PAYMENT.

ON-LINE (WWW.PSIEXAMS.COM)

For the fastest and most convenient examination scheduling process, PSI recommends that you register for your examinations using the Internet. You register online by accessing PSI’s registration website at www.psiexams.com. Internet registration is available 24 hours a day.

1. Log onto PSI’s website and create an account. Please enter your email address and first and last name. This information must match exactly with the information DPS has on file. Be sure to check the box next to “Check here to attempt to locate existing records for you in the system”.
2. You will be asked to select the examination and enter your SS#. Your record will be found and you will now be ready to schedule for the exam. Enter your zip code and a list of the testing sites closest to you will appear. Once you select the desired test site, available dates will appear. If you have problems contact PSI at (855) 746-8173 for help.

See step-by-step instructions on the following page.

TELEPHONE

For telephone registration, you will need a valid credit card (Visa, MasterCard, American Express or Discover).

PSI registrars are available at (855) 746-8173, Monday through Friday between 7:30 am and 10:00 pm, and Saturday-Sunday between 9:00 am and 5:30 pm, Eastern Time, to receive your payment and schedule your appointment for the examination.

FAX REGISTRATION

Complete the PSI registration form (found at the end of this bulletin), including your credit card number and expiration date. Fax the completed form to PSI at (702) 932-2666. Fax registrations are accepted 24 hours a day.

Please allow 4 business days to process your Registration. After 4 business days, you may go online or call PSI to schedule the examination.

EMAIL REGISTRATION

Complete the PSI registration form (found at the end of this bulletin), including your credit card number and expiration date. Email the completed form to PSI at examschedule@psionline.com. Email registrations are accepted 24 hours a day.

Please allow 4 business days to process your Registration. After 4 business days, you may go online or call PSI to schedule the examination.

STANDARD MAIL REGISTRATION

Complete the PSI registration form (found at the end of this bulletin), and send the form with the appropriate examination fee to PSI. You may pay fees by credit card (VISA, MasterCard, American Express or Discover), company check, money order or cashier’s check, made payable to PSI. Print your name in the memo section of the company check, money order or cashier’s check so we can ensure the payment is applied to your registration. CASH and PERSONAL CHECKS ARE NOT ACCEPTED.

Please allow PSI 2 weeks to process a mailed registration. After 2 weeks, you may go online or call PSI to schedule the examination.
RESCHEDULING/CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your cancellation notice is received 2 days before the scheduled examination date. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. Please use the PSI Website or call PSI at (855) 746-8173.

Note: A voice mail message is not an acceptable form of cancellation. Please use the PSI Website or call PSI to speak directly to a Customer Service Representative.

MISSED APPOINTMENT OR LATE CANCELLATION

If you miss your appointment, you will not be able to take the examination as scheduled, further you will forfeit your examination fee, if you:

▪ Do not cancel your appointment 2 days before the scheduled examination date;
▪ Do not appear for your examination appointment;
▪ Arrive after examination start time;
▪ Do not present proper identification when you arrive for the examination.

REASONABLE ACCOMMODATIONS (ADA)

All PSI examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exam accommodations will be made in meeting a candidate’s needs. A candidate with a disability or a candidate who would otherwise have difficulty taking the examination must follow the instructions on the Exam Accommodations Request Form at the end of this Candidate Information Bulletin.

EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation via telephone and email. However, you may check the status of your examination schedule by calling (855) 746-8173. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You will not be penalized. You will be rescheduled at no additional charge.

Internet Registration: instructions for scheduling an examination online at www.psiexams.com

1. Go to www.psiexams.com and select “Create an Account”.

   If you have already registered and created an account, type in your email address and password.

2. VERY IMPORTANT STEP. You must put in your email address and the spelling of your name EXACTLY as it was submitted to the Board.

3. Be sure to check the box “Check here to attempt to locate existing records for you in the system” and select Submit.

   Fields indicated with an asterisk (*) are mandatory.

   **Step 1**

   **Your Details**

   Email Address:*  
   First Name:*  
   Last Name:*  
   Calendar

   If you have previously contacted a PSI Customer Support representative and paid for an exam you believe that your licensing or certification agency has provided PSI with eligibility info, please check the box below:

   ✓ Check here to attempt to locate existing records for you in the system.

   **Step 2**

   Enter a password for your account and select your security question and answer.

   Create a password:*  
   (The password must contain at least five characters. It is case sensitive and can contain letters and numbers only. Spaces are not allowed.)

   Retype your password:*  
   (Retype to confirm your password.)

   Choose a Security Question:*  
   Pets Name

   Security Answer:*  
   ***

   [Create an Account ]
4. Select the organization, state, and account (as seen below). Enter your SS # and select Submit.

Select Organization
- Government/State Licensing Agencies

Select Jurisdiction
- New Jersey

Select Account
- NJ Electrical Contractors

License Name
- NJ Electrical Contractor

5. If your eligibility has been sent, the system will find your imported record. You are now ready to pay and schedule for the examination. Select “Pay for a test.”

Registered records

<table>
<thead>
<tr>
<th>Test Name</th>
<th>Portion Name(s)</th>
<th>Sponsor</th>
<th>Eligibility Expires</th>
<th>Tasks Due</th>
</tr>
</thead>
</table>

Select Organization

<table>
<thead>
<tr>
<th>Test Center</th>
<th>Available Date</th>
<th>Start Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHERRY HILL, New Jersey</td>
<td>12/15/2014</td>
<td>10:00 AM</td>
</tr>
<tr>
<td>CHERRY HILL, New Jersey</td>
<td>12/15/2014</td>
<td>2:00 PM</td>
</tr>
<tr>
<td>CHERRY HILL, New Jersey</td>
<td>12/15/2014</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>CHERRY HILL, New Jersey</td>
<td>12/16/2014</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>CHERRY HILL, New Jersey</td>
<td>12/17/2014</td>
<td>7:00 PM</td>
</tr>
</tbody>
</table>

6. Type in your credit card information and select Submit.

<table>
<thead>
<tr>
<th>Registration Fee</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam Fee</td>
<td>$</td>
</tr>
<tr>
<td>Total</td>
<td>$</td>
</tr>
</tbody>
</table>

Payment
- You will be charged $75.00.

<table>
<thead>
<tr>
<th>Credit Card</th>
</tr>
</thead>
<tbody>
<tr>
<td>Card Type</td>
</tr>
<tr>
<td>Card Number</td>
</tr>
<tr>
<td>Expiration Date</td>
</tr>
<tr>
<td>Name on Card</td>
</tr>
<tr>
<td>ZIP Code</td>
</tr>
<tr>
<td>Card ID Number</td>
</tr>
<tr>
<td>What is Card ID no?</td>
</tr>
</tbody>
</table>

7. Select Schedule for a Test. Enter your zip code or the city where you live and select Search. You will get a list of the testing sites closest to you. Select the desired Test center and select Continue.

Test Center Selection

- CHERRY HILL: 950 N. Kings Highway, Suite 301, Cherry Hill, New Jersey, 08034
- HAMILTON TOWNSHIP: 3515 Quakerbridge Rd, Suite 1000, Mercerville, New Jersey, 08619-1266
- NORTH BRUNSWICK: The Shops at North Brunswick, 180 Shoppes Blvd, 2nd Floor, North Brunswick, New Jersey, 08902

8. You will now see the availability. Click on the date and time of your choice and select Schedule.

9. A confirmation will appear that you can print out, and you will receive an email confirmation.

Dear John Calendar,

Thank you for scheduling your examination with PSI.

The following are the details of your scheduled examination:

Examination Name: NJ Electrical Contractor
Examination Date: January 26, 2019
Examination Start Time: 5:00 PM
Confirmation Number: J7454078
Test Center Name: CHERRY HILL
500 N. Kings Highway
Suite 301 Cherry Hill New Jersey 08034
Test Center Directions: FROM THE NEW JERSEY TPK S TAKE EXIT #3M8/CHERRY HILL/CAMDEN ONTO MARLTON

Required Documents to bring to the Test Center:
Identification: 2 forms of identification

WWW.PSIEXAMS.COM
Candidates must test at a PSI site in New Jersey.

BRICK
260 CHAMBERS BRIDGE ROAD, FIRST FLOOR
BRICK, NJ 08723

CHERRY HILL
950 N. KINGS HWY, SUITE 301
CHERRY HILL, NJ 08034

HAMILTON SQUARE AREA
IBIS PLAZA SOUTH
3525 QUAKERBRIDGE ROAD, SUITE 1000
HAMILTON TOWNSHIP, NJ 08619
FROM I-95 S, TAKE EXIT #91/NEW BRUNSWICK (US-1)/EAST BRUNSWICK ONTO RT-18 N TOWARD NEW BRUNSWICK (US-1)/PRINCETON/TRENTON/TOWER CENTER BLVD. TAKE RAMP ONTO US-1 TOWARD TRENTON. TAKE RAMP ONTO CR-533 S TOWARD PROVINCE LINE RD/QUAKER BRIDGE RD/QUAKER BRIDGE RD.

NEW BRUNSWICK - GEORGES ROAD
825 GEORGES ROAD, SUITE 2A
NEW BRUNSWICK, NJ 08902

NEW PROVIDENCE
MURRAY HILL OFFICE CENTER
571 CENTRAL AVENUE, SUITE 117
NEW PROVIDENCE, NJ 07974
FROM: ROUTE 78 WESTBOUND. TAKE EXIT 43 ONTO DIAMOND HILL ROAD. AT THE SECOND STOPLIGHT, TURN RIGHT ONTO MOUNTAIN AVENUE. TURN LEFT AT THIRD LIGHT, SOUTH STREET. TURN LEFT AT THE NEXT TRAFFIC LIGHT ONTO CENTRAL AVENUE. THE MURRAY HILL OFFICE CENTER, 571 CENTRAL AVENUE, WILL BE ON YOUR RIGHT.

FROM: ROUTE 78 EASTBOUND. TAKE EXIT 44 TO TRAFFIC LIGHT. TURN LEFT ONTO GLENSIDE AVENUE PROCEED TO THE NEXT LEFT TURN UNDER ROUTE 78 TOWARD NEW PROVIDENCE, AS THE ROAD BECOMES SOUTH STREET. CONTINUE TO THE SECOND LIGHT AND TURN LEFT ONTO CENTRAL AVE. THE MURRAY HILL OFFICE CENTER, 571 CENTRAL AVENUE, WILL BE ON YOUR RIGHT.

FROM: NEW JERSEY TURNPIKE. TAKE EXIT 14, STAY TO THE LEFT THROUGH THE TOLL. FOLLOW SIGNS FOR ROUTE 78 - EXPRESS WESTBOUND. FOLLOW SAME AS ABOVE FOR ROUTE 78 WESTBOUND.

FROM: GARDEN STATE PARKWAY SOUTH. TAKE EXIT 142 AND FOLLOW THE SIGNS FOR ROUTE 78 WEST. FOLLOW SAME AS ABOVE FOR ROUTE 78 WESTBOUND.

FROM: GARDEN STATE PARKWAY NORTH. TAKE EXIT 142B AND FOLLOW THE SIGNS FOR ROUTE 78 WEST. FOLLOW SAME AS ABOVE FOR ROUTE 78 WESTBOUND.

NORTH BRUNSWICK
THE SHOPPES AT NORTH BRUNSWICK
980 SHOPIES BLVD, 2ND FLOOR
NORTH BRUNSWICK, NJ 08902
TAKE THE NEW JERSEY TURNPIKE LEFT EXIT ONTO I-95 S TOWARD TURNPIKE SOUTH. TAKE EXIT #9/NEW BRUNSWICK (US-1)/EAST BRUNSWICK ONTO RT-18 N TOWARD NEW BRUNSWICK. TAKE RAMP ONTO US-1 TOWARD TRENTON. TAKE RAMP TOWARD RT-130/171 N. STAY RIGHT TOWARD 171. TURN LEFT AT TRAFFIC LIGHT AND STAY IN THE MIDDLE LANE. AFTER 2nd TRAFFIC LIGHT, TURN RIGHT INTO THE SHOPPING CENTER. THE SITE IS LOCATED IN THE REMAX BLDG, NEAR TALBOTS.

NORTHFIELD AREA (LINWOOD)
CENTRAL PARK EAST
222 NEW ROAD, SUITE 301
LINWOOD, NJ 08221

FROM THE SOUTH, TAKE THE GARDEN STATE PKY NORTH TO EXIT #29 SOMERS POINT. THIS WILL PUT YOU ON NEW RD (US-9). AFTER DRIVING NORTH FOR A LITTLE MORE THAN 4 MILES YOU WILL FIRST SEE A GULF STATION. NUMBER 222 NEW RD (CENTRAL PARK EAST) IS JUST PAST THE GULF STATION (0.1 MILES) AND ON THE SAME SIDE. TURN RIGHT INTO THE PROFESSIONAL PARK AT THE FLOWER BED WITH THE 222 SIGN IN IT. USE THE FIRST PARKING LOT ON YOUR RIGHT, AND LOOK FOR THE LARGE PSI SIGN NEXT TO OUR FRONT DOOR (SUITE 301).


ROCHELLE PARK
365 W. PASSAIC ST, STE 180
ROCHELLE PARK, NJ 07662

PARSIPPANY
239 NEW ROAD, SUITE A-203
PARSIPPANY, NJ 07054
FROM I-280 WEST: TAKE EXIT #11/RD TOWARDS US-46. MAKE A SLIGHT RIGHT ONTO NEW ROAD. CONTINUE TO 239 NEW ROAD ON THE RIGHT. PSI IS LOCATED IN BUILDING (A FIRST BUILDING ON RIGHT), SUITE 203.

FROM I-280 EAST: TAKE EXIT #11/RD AT STOPLIGHT (AT END OF RAMP) TURN LEFT ONTO NEW ROAD.
CONTINUE TO 239 NEW ROAD ON THE RIGHT. PSI IS LOCATED IN BUILDING A (FIRST BUILDING ON RIGHT), SUITE 203.

SECAUCUS
110-B MEADOWLANDS PARKWAY, SUITE 204
SECAUCUS, NJ 07094
FROM I-95 N, TAKE THE RT-3 EXIT, EXIT 16W, TOWARD SECAUCUS/RT-120/LINCOLN TUNNEL. TURN RIGHT ONTO S SERVICE ROAD. MERGE ONTO RT-3 E. TAKE THE MEADOWLAND PARKWAY EXIT.

REPORTING TO THE EXAMINATION SITE

On the day of the examination, you should arrive 30 minutes before your appointment. This extra time is for sign-in, identification, and familiarizing you with the examination process. If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.

REQUIRED IDENTIFICATION

Candidates need to provide one (1) form of identification.

Candidates must register for the exam with their LEGAL first and last name as it appears on their government issued identification. All required identification below must match the first and last name under which the candidate is registered. Candidates are required to bring one (1) form of valid (non-expired) signature bearing identification to the test site.

PRIMARY IDENTIFICATION (with photo) - Choose One
- State issued driver’s license
- State issued identification card
- US Government Issued Passport
- US Government Issued Military Identification Card
- US Government Issued Alien Registration Card
- Canadian Government Issued ID

NOTE: ID must contain candidate’s photo, be valid and unexpired.

If the candidate fails to bring proper identification or the candidate names do not match, the candidates will not be allowed to test and their examination fee will not be refunded.

SECURITY PROCEDURES

The following security procedures apply during examinations:

- You will have access to an online calculator.
- You will be given a piece of scratch paper and a pencil. These will be returned to the proctor at the end of your examination.
- Candidates may take only approved items into the examination room.
- All personal belongings of candidates should be placed in the secure storage provided at each site prior to entering the examination room. Personal belongings include, but are not limited to, the following items:
  - Electronic devices of any type, including cellular / mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.
  - Bulky or loose clothing or coats that could be used to conceal recording devices or notes. For security purposes outerwear such as, but not limited to: open sweaters, cardigans, shawls, scarves, hoodies, vests, jackets and coats are not permitted in the testing room. In the event you are asked to remove the outerwear, appropriate attire, such as a shirt or blouse should be worn underneath.
  - Hats or headwear not worn for religious reasons or as religious apparel, including hats, baseball caps, or visors.
  - Other personal items, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.
- Person(s) accompanying an examination candidate may not wait in the examination center, inside the building or on the building's property. This applies to guests of any nature, including drivers, children, friends, family, colleagues or instructors.
- No smoking, eating, or drinking is allowed in the examination center.
- During the check in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
- Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates’ pockets.
- If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.
- Any candidate possessing prohibited items in the examination room shall immediately have his or her test results invalidated, and PSI shall notify the examination sponsor of the occurrence.
- Any candidate seen giving or receiving assistance on an examination, found with unauthorized materials, or who violates any security regulations will be asked to surrender all examination materials and to leave the examination center. All such instances will be reported to the examination sponsor.
- Copying or communicating examination content is violation of a candidate’s contract with PSI, and federal and state law. Either may result in the disqualification of examination results and may lead to legal action.
- Once candidates have been seated and the examination begins, they may leave the examination room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the examination.
**TAKING THE EXAMINATION BY COMPUTER**

The examination will be administered via computer. You will be using a mouse and computer keyboard.

**IDENTIFICATION SCREEN**

You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

**TUTORIAL**

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions, and reviewing your answers.

**TEST QUESTION SCREEN**

The “Function Bar” at the top of the sample question provides mouse-click access to the features available while taking the examination.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

**IMPORTANT:** After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.

**EXAMINATION REVIEW**

PSI, in cooperation with the Board, will be consistently evaluating the examinations being administered to ensure that the examinations accurately measure competency in the required knowledge areas. While taking the examination, examinees will have the opportunity to provide comments on any questions, by clicking the Comments link on the top of the test question screen.

These comments will be analyzed by PSI examination development staff. PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. This is the only review of examination materials available to candidates.

**SCORE REPORTING**

Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:

- If you **pass**, you will receive a successful score report.
- If you **do not pass**, you will receive a diagnostic report indicating your strengths and weaknesses by examination type on the score report.

**DUPLICATE SCORE REPORTS**

You may request a duplicate score report after your examination by emailing scorereport@psionline.com or call (855) 746-8173.

**NON-SCORED QUESTIONS**

Your examination contains non-scored questions. The use of such questions is an essential step in developing accurate future examinations. These questions will NOT be scored and time to answer them has been added to the total time allowed.

The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.
EXAMINATION REFERENCE MATERIAL AND CONTENT OUTLINES

ELECTRICAL CONTRACTOR EXAMINATION

Scope - An Electrical Contractor may engage in the business of contracting to install, erect, repair or alter electrical equipment for the generation, transmission or utilization of electrical energy.

<table>
<thead>
<tr>
<th># of Questions</th>
<th>% Required to Pass</th>
<th>Total Time Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>70% (70 correct)</td>
<td>*260 Minutes</td>
</tr>
</tbody>
</table>

*Effective June 1, 2017, the number of experimental items will decrease; total time allowed will also decrease to 255 minutes.

CONTENT OUTLINE

<table>
<thead>
<tr>
<th>Subject Area</th>
<th># Items Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Electrical Knowledge</td>
<td>10</td>
</tr>
<tr>
<td>Raceways and Enclosures</td>
<td>10</td>
</tr>
<tr>
<td>Services, Feeders, and Branch Circuits</td>
<td>10</td>
</tr>
<tr>
<td>Overcurrent Protection</td>
<td>5</td>
</tr>
<tr>
<td>Conductors and Cables</td>
<td>9</td>
</tr>
<tr>
<td>Grounding and Bonding</td>
<td>16</td>
</tr>
<tr>
<td>Equipment for General Use</td>
<td>9</td>
</tr>
<tr>
<td>Special Occupancies</td>
<td>5</td>
</tr>
<tr>
<td>Special Equipment and Conditions</td>
<td>5</td>
</tr>
<tr>
<td>Motors and Controls</td>
<td>12</td>
</tr>
<tr>
<td>Low Voltage and Communications Circuits</td>
<td>6</td>
</tr>
<tr>
<td>Safety</td>
<td>3</td>
</tr>
</tbody>
</table>

REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. Except for Code books, you can base your answers on later editions of references as they become available. For Code questions, the examinations will be based only on the edition of the Code book that is listed.

This examination is OPEN BOOK.

The following reference material is allowed in the examination center:

NFPA 70 National Electrical Code, 2017 Edition. This code book will be provided to you at the test center. You may not write, highlight, underline, and/or index on the reference. You may not use your copy of the NEC reference book. The 2020 code will be used and provided at the testing center starting 12/1/2020.
ALARM SYSTEMS CONTRACTOR EXAMINATION

Scope - An Alarm Systems Contractor may contract to install, repair, maintain, place, and connect equipment and wiring for fire detection and alarm and intrusion alarm systems. Connection to the power source shall be by cord and plug only, to receptacles installed by the holder of the appropriate license.

<table>
<thead>
<tr>
<th># of Questions</th>
<th>% Required to Pass</th>
<th>Total Time Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>50</td>
<td>70% (35 correct)</td>
<td>165 Minutes</td>
</tr>
</tbody>
</table>

CONTENT OUTLINE

<table>
<thead>
<tr>
<th>Subject Area</th>
<th># Items Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Electrical Knowledge</td>
<td>5</td>
</tr>
<tr>
<td>Application of Fire Alarm Systems</td>
<td>12</td>
</tr>
<tr>
<td>Application of Intrusion and Security Systems</td>
<td>12</td>
</tr>
<tr>
<td>Installation Requirements</td>
<td>12</td>
</tr>
<tr>
<td>Wiring Methods and Materials</td>
<td>6</td>
</tr>
<tr>
<td>Special Occupancies and Conditions</td>
<td>3</td>
</tr>
</tbody>
</table>

REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. Except for Code books, you can base your answers on later editions of references as they become available. For Code questions, the examinations will be based only on the edition of the Code book that is listed.

This examination is OPEN BOOK.

The following reference materials are allowed in the examination center:

NFPA 70 National Electrical Code, 2017 Edition. This code book will be provided to you at the test center. You may not write, highlight, underline, and/or index on the reference. You may not use your copy of the NEC reference book. The 2020 code will be used and provided at the testing center starting 12/1/2020.

The remaining references will not be provided at the test center; you will need to bring your own copy.


Candidates are responsible for bringing their own references to the examination center. Reference materials may be highlighted, underlined, and/or indexed prior to the examination session. However, references may not be written in. Any candidate caught writing in the references during the examination will have the references confiscated and will be reported to the Board. Furthermore, candidates are not permitted to bring in any additional papers (loose or attached) with their approved references. Any additional materials will be removed from the references and confiscated. References may be tabbed/indexed with permanent tabs only. Temporary tabs, such as Post-It notes, are not allowed and must be removed from the reference before the exam will begin.

If you download a reference from the Internet, it must be spiral bound or hole-punched and placed in a binder, or stapled in the left hand corner.
# NEW JERSEY ELECTRICAL EXAMINATION REGISTRATION FORM

## Social Security Number

## Legal Last Name

## Legal First Name

## Middle Initial

## Residence Address

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
<th>Contact Phone Number (including area code)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>(                  )</td>
</tr>
</tbody>
</table>

## Email Address

### EXAMINATIONS

<table>
<thead>
<tr>
<th>Name of Examination</th>
<th>Examination Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Contractor</td>
<td>$78</td>
</tr>
<tr>
<td>Business and Law</td>
<td>$43</td>
</tr>
<tr>
<td>Alarm Systems</td>
<td>$43</td>
</tr>
</tbody>
</table>

Examination fees payable to PSI may be made by cashier’s check, company check, or money order. Please note your Social Security Number on your check or money order. **Cash and personal checks are NOT accepted. Registration fees are not refundable or transferable.**

Or you may pay with credit card:

Check One: 
- [ ] VISA
- [ ] MasterCard
- [ ] American Express
- [ ] Discover

Card No:__________________________________________ Exp. Date:_________________________

Card Verification No:__________________

For your security, PSI requires you to enter the card identification number located on your credit card. The card identification number is located on the back of the card and consists of the last three digits on the signature strip.

Bill Street Address:__________________________________________ Billing Zip Code:________________________

Cardholder Name (Print):__________________________________________ Signature:________________________

### REASONABLE ACCOMMODATION REQUEST:

I am submitting the Exam Accommodation Request Form (on the following page) and required documentation. [ ] Yes  [ ] No

### AFFIDAVIT

I certify that the information provided on this registration form (and/or telephonically to PSI) is correct. I understand that any falsification of information may result in denial of licensure. I have read and understand the examination information bulletin.

Applicant’s Signature ____________________________ Date __________________________

Mail this Registration Form, along with the examination fee to PSI, 3210 E Tropicana, Las Vegas, NV 89121 ATTN: NJ EL You may also fax it to 702-932-2666 or email to examschedule@psionline.com.
All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990.

Applicants with disabilities or those who would otherwise have difficulty taking the examination should request for alternative arrangements by Clicking Here.

Requirements for exam accommodation requests:
You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be uploaded to PSI on the letterhead stationery of the authority or specialist and include the following:

- Description of the disability and limitations related to testing
- Recommended accommodation/modification
- Name, title and telephone number of the medical authority or specialist
- Original signature of the medical authority or specialist

MAKE SURE YOU ARE ELIGIBLE FOR THE EXAMINATION BEFORE REQUESTING EXAMINATION ACCOMMODATIONS
To place an order for one or more of the following items listed, you may:

- Order online at [www.psionlinestore.com](http://www.psionlinestore.com)
- Call the PSI Online store toll-free at (866) 589-3088

**Note:** Prices are available online at [www.psionlinestore.com](http://www.psionlinestore.com)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td><a href="#">NASCLA Contractors’ Guide to Business, Law and Project Management - New Jersey</a></td>
</tr>
<tr>
<td>☐</td>
<td><a href="#">NFPA 70 - National Electrical Code</a></td>
</tr>
<tr>
<td>☐</td>
<td><a href="#">NFPA 72 - National Fire Alarm Code</a></td>
</tr>
</tbody>
</table>

*Please note: Inventory and pricing subject to change without notice.*