



EXAMINATION:

- Pennsylvania Psychology Law Examination

ELIGIBILITY:

All candidates must be approved by the Pennsylvania State Board of Psychology and must have received an authorization to test (ATT) letter from Professional Credential Services (PCS).

For questions regarding the licensure process please contact:

Pennsylvania State Board of Psychology
 P.O. Box 2649
 Harrisburg, PA 17105-2649
 Phone: 717-783-3326
 Fax: 717-705-5540
 Web site: <http://www.dos.state.pa.us>

Candidates interested in taking the examination must be pre-registered with PCS.

Professional Credential Services
 P.O. Box 198689
 Nashville, TN 37219

Toll-free: (877) 887-9727
 Fax: (615) 846-0153
 Web site: www.pcshq.com

How to Schedule For and Take an Examination: Once you have been approved to take an examination, PCS will issue you an Authorization to Test (ATT) letter. Upon receipt of this document, you may request to take an examination by contacting PSI. Do not contact PSI until you have received your ATT letter from PCS.

TELEPHONE REGISTRATION

To schedule an examination, please call (800) 211-2754. The times of operation for live operators are as follows:

	Monday - Friday	Saturday - Sunday
Eastern Time	7:30am - 10:00pm	9:00am - 5:30pm
Central Time	6:30am - 9:00pm	8:00am - 4:30pm
Mountain Time	5:30am - 8:00pm	7:00am - 3:30pm
Pacific Time	4:30am - 7:00pm	6:00am - 2:30pm

CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your *cancellation notice* is received 24 hours before the scheduled examination date.

Note: A voice mail message is not an acceptable form of cancellation. Please use the telephone system and speak to a Customer Service Representative.

MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not cancel your appointment 24 hours before the schedule examination date.
- Do not appear for your examination appointment.
- Arrive after examination start time.
- Do not present proper identification bearing your photograph and signature and letter of authorization when you arrive for the examination.

SECURITY PROCEDURES

Scratch paper is allowed and is supplied by the test site only.

The following security procedures will apply during the examination:

- While at an examination site, you are considered to be a professional and shall be treated as such. In turn, you must conduct yourself in a professional manner at all times. While at the site, you shall not use words or take actions that are vulgar, obscene, libelous, or that would denigrate the staff or other candidates.
- NO conversing or any other form of communication among candidates is permitted once you enter the examination area.
- Cell phones, pagers, and children are not allowed in the examination center. **NO personal items are to enter the testing center.** Candidates are encouraged to leave all personal belongings except their keys in their car.
- No smoking, eating, or drinking will be allowed at the examination site.
- Copying or communicating examination content is a violation of security policy. Either one may result in the disqualification of examination results and may lead to legal action.

TESTING SITES

There are nationwide examination centers. You will be provided with the locations upon scheduling for your examination.