STATE OF UTAH
DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING
ELECTRICIAN EXAMINATIONS
CANDIDATE INFORMATION BULLETIN

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Please refer to our website to check for the most updated information at www.psiexams.com

Copyright © 2019 by PSI licensure: certification 04/30/2019
This Candidate Information Bulletin provides you with information about the examination process for Electrician Licensure in the State of Utah.

The Division has contracted with PSI licensure: certification (PSI) to conduct its examination program. PSI provides examinations through a network of computer examination centers in Utah and in many areas throughout the United States. PSI works closely with the State to be certain that examinations meet local as well as national requirements in basic principles and examination development standards.

Following are licensing examinations offered by PSI licensure: certification.

- Master Electrician (Theory)
- Journeyman Electrician (Theory)
- Electrician (Practical*)
- Residential Master Electrician (Theory)
- Residential Journeyman Electrician (Theory)
- Residential Electrician (Practical**)

*ME candidates must take the Electrician Practical exam only if they have not passed previously.
**RME candidates must take the RE Practical exam only if they have not passed previously.

You must pass all parts of the examination within a 12-month period. If you pass one part of the examination but do not pass the entire examination, your passing score is valid for one year from the date of the part of the examination that you passed. Thereafter, you are required to retake any previously passed part of the examination.

You must wait 25 days before retaking a failed part. However, after three failed attempts, you must wait 120 days before every subsequent attempt.

The following fee table lists the applicable fee for each examination. The fee is for each examination, whether you are taking the examination for the first time or repeating.

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<th>EXAM FEES</th>
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<tr>
<td>THEORY EXAMINATION:</td>
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<td>CODE EXAMINATION (First time &amp; Retake)</td>
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<tr>
<td>PRACTICAL EXAMINATION (First time &amp; Retake)</td>
</tr>
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**NOTE:** REGISTRATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE. FEES ARE VALID FOR 1 YEAR.

For the fastest and most convenient examination scheduling process, PSI recommends that you register for your examinations using the Internet. You register online by accessing PSI’s registration website at www.psiexams.com. Internet registration is available 24 hours a day.

- Log onto PSI’s website and create an account. You will be asked to put in your email address and the spelling of your name exactly as it is shown on your identification that will be presented at the examination site.
- You will be asked to select the examination. You will then enter your personal and contact information. You will then be ready to pay and schedule for the examination. Enter your zip code and a list of the examination sites closest to you will appear. Once you select the desired examination site, available dates will appear.

For telephone registration, you will need a valid credit card (VISA, MasterCard, American Express or Discover). PSI registrars are available Monday through Friday between 5:30 am and 8:00 pm, and Saturday-Sunday between 7:00 am and 3:30 pm, Mountain Time.

For email registration, you will need a valid credit card (VISA, MasterCard, American Express or Discover).

- Complete the Examination Registration Form, including your credit card number and expiration date.
- Email the completed form to examschedule@psionline.com. Email registrations are accepted 24 hours a day.
- Please allow 4 business days to process your registration. After 4 business days, you may call PSI to schedule the examination at (800) 733-9267.

Complete the Examination Registration Form found in this Candidate Information Bulletin. Fees may be paid by credit card (VISA, MasterCard, American Express or Discover), company check or cashier’s check. Make check or money order payable to PSI and print your social security number on it to ensure that your fees are properly assigned. CASH and PERSONAL CHECKS ARE NOT ACCEPTED.

- Return the completed original form to PSI with the appropriate examination fee.
- Please allow 2 weeks to process your registration before scheduling your examination.

You may cancel and reschedule an examination appointment without forfeiting your fee if your cancellation notice is received 2 days before the scheduled examination date. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. You may
reschedule online at www.psiexams.com or call PSI at (800) 733-9267.

Note: A voice mail or email message is not an acceptable form of cancellation. Please use the PSI Website or call PSI and speak directly to a Customer Service Representative.

**MISSP APPOINTMENT OR LATE CANCELLATION**

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not cancel your written examination appointment 2 days before the schedule examination date;
- Do not cancel your practical examination appointment 7 days before the schedule examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time;
- Do not present proper identification when you arrive for the examination.

**EXAM ACCOMMODATIONS**

All PSI examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exam accommodation will be made in meeting a candidate’s needs. A candidate with a disability or a candidate who would otherwise have difficulty taking the examination must complete the Exam Accommodations Request Form at the end of this Candidate Information Bulletin and must fax it to PSI (702) 932-2666. This form also includes out-of-state testing requests.

**EXAMINATION SITE CLOSING FOR AN EMERGENCY**

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (800) 733-9267. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You may also check our website at www.psiexams.com.

**SOCIAL SECURITY NUMBER CONFIDENTIALITY**

PSI will use your social security number only as an identification number in maintaining your records and reporting your examination scores to the state. A Federal law requires state agencies to collect and record the social security numbers of all licensees of the professions licensed by the state.

**EXAMINATION SITE LOCATION**

The following directions are generated from the most current mapping services available. However, new road construction and highway modifications may result in some discrepancies. If you are not familiar with the specific area of the testing site, please consult a reliable map prior to your test date.

**Miscellaneous Directions:**

- Do not present proper identification when you arrive for your examination.
- Do not attempt to contact you in this situation.
- Do not appear for your examination appointment 7 days before the scheduled examination date;
- Do not cancel your practical examination appointment 7 days before the scheduled examination date;
- Do not cancel your written examination appointment 2 days before the scheduled examination date.

**Hurricane (St. George) (Written Only)**

473 N. Old Highway 91, Suite 6
Hurricane, UT 84737

From I-15N, take the UT-9 exit 16 toward Hurricane/Zion Natl. Park. Merge onto UT-9/W State St toward Hurricane. Turn left onto N 6300 W/UT-212. 473 Old Hwy 91 in Hurricane approximately 1.5 miles past the Wal-Mart Distribution Center (on the right side is Crocker Ventures Park) turn left into parking lot.

**North Orem (Provo) (Written Only)**

581 West 1600 North, Suite C
North Orem, UT 84057

From US-89, turn right onto W Center St/UT-114. Merge onto I-15N via the ramp on the left toward Salt Lake. Take the 1600 North exit 273. Turn east onto West 1600 North. Go one mile east.

**North Salt Lake City (Written Only)**

25 North 400 West, Suite 7
North Salt Lake City, UT 84054
(The city of North Salt Lake not Salt Lake City proper. The PSI test site is in Davis County just north of the Flying J Refinery.)

From Salt Lake City and the South: Merge on to I-15N. Take exit 312 and merge on to US89 North for about 1.8 miles. Turn left onto E Center St and go west for about .6 miles. Turn right on to 400 W.

From the North: Merge onto I-15 S Salt Lake. Take the Center St., exit 314. Turn right onto W Center St. Turn right onto 400 W.

From I-80 East: Merge to I-215 North. Take the Redwood Rd/UT-68 exit 28 and turn right onto Center Street.

PSI is on the Northwest corner of 400 West and Center Street.

**Salt Lake Community College (Practical Only)**

Construction Trades Building
4600 S Redwood Rd, Room CT 160
Salt Lake City, UT 84130

From I-15 take the 4500 South/UT-266 exit #304. Go west on 4500 S. Turn north on Redwood Road.

**Sunset (Ogden) (Written Only)**

2465 N Main Street #11C
Sunset, UT 84015


**Grand Junction (Written Only)**

743 Horizon Court, #203
Grand Junction, CO 81506

From I-70 West turn right onto Horizon Drive Exit, #31. Go for 0.3 miles turn right onto Horizon Ct.

From I-70 East turn left onto Horizon Drive Exit, #31 and turn right onto Horizon Ct.

From US-50 turn right on 32 RD. go for approximately 5 miles. Turn right onto I-70 Business Loop. Continue on I-70 Business Loop until it merges with US I-70. Take US I-70 West towards Greenriver. Take the Horizon Drive Exit #31. Turn right onto Horizon Dr and right onto Horizon Ct. The site is the last building on your right. The door on the east side of the building is the entrance to use.

Additionally, PSI has examination centers in many other regions across the United States. You may take this
examination at any of these locations. Once you have paid for the examination, enter your zip code and a list of the testing sites closest to you will appear.

Note that the practical examination is offered only at the SLC Community College.

REPORTING TO THE EXAMINATION SITE

On the day of the examination, you should arrive at least 30 minutes before your appointment. This extra time is for sign-in, and identification. If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.

REQUIRED IDENTIFICATION AT EXAMINATION SITE

You must provide 2 forms of identification. One must be a VALID form of government issued identification (driver’s license, state ID, passport, military ID), which bears your signature and has your photograph. The second ID must have your signature and preprinted legal name.

If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.

PRACTICAL EXAMINATION

Candidates must bring the following items to the practical examination:

- Two 5-foot pieces of ½-inch EMT conduit*
- One ½-inch EMT bender
- One continuity tester or multi meter
- One ½-inch conduit reamer
- One straight blade screwdriver
- One Phillips screwdriver
- One pair of long nose pliers
- One pair of side cut pliers
- One pair of wire strippers
- One hacksaw
- One tape measure
- One pencil or marker

SECURITY PROCEDURES

The following security procedures will apply during the examination:

- Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
- Candidates may take only approved items into the examination room.
- All personal belongings of candidates, with the exception of close-fitting jackets or sweatshirts, should be placed in the secure storage provided at each site prior to entering the examination room. Personal belongings include, but are not limited to, the following items:
  - Electronic devices of any type, including cellular / mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.
  - Bulky or loose clothing or coats that could be used to conceal recording devices or notes, including coats, shawls, hooded clothing, heavy jackets, or overcoats.
  - Hats or headgear not worn for religious reasons or as religious apparel, including hats, baseball caps, or visors.
  - Other personal items, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.
- Person(s) accompanying an examination candidate may not wait in the examination center, inside the building or on the building’s property. This applies to guests of any nature, including drivers, children, friends, family, colleagues or instructors.
- No smoking, eating, or drinking is allowed in the examination center.
- During the check in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
- Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates’ pockets.
- If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.
- Any candidate possessing prohibited items in the examination room shall immediately have his or her test results invalidated, and PSI shall notify the examination sponsor of the occurrence.
- Any candidate seen giving or receiving assistance on an examination, found with unauthorized materials, or who violates any security regulations will be asked to surrender all examination materials and to leave the examination center. All such instances will be reported to the examination sponsor.
- Copying or communicating examination content is violation of a candidate’s contract with PSI, and federal and state law. Either may result in the disqualification of examination results and may lead to legal action.
- Once candidates have been seated and the examination begins, they may leave the examination room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the examination.
The examination will be administered via computer. You will be using a mouse and computer keyboard.

**IDENTIFICATION SCREEN**

You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

**TUTORIAL**

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions, and reviewing your answers.

**TEST QUESTION SCREEN**

The “function bar” at the top of the test question screen provides mouse-click access to the features available while taking the examination.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

**PRETEST ITEMS**

In addition to the number of questions per examination, a small number of five to ten “pretest” questions may be administered to candidates during the examination. These questions will not be scored and sufficient time to answer them is included in the examination time. The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

**EXAMINATION REVIEW**

PSI, in cooperation with the Utah Division of Occupational and Professional Licensing, will be consistently evaluating the examinations being administered to ensure that the examinations accurately measure competency in the required knowledge areas. While taking the examination, examinees will have the opportunity to provide comments on any questions, by clicking the Comments link on the test question screen. These comments will be analyzed by PSI examination development staff. PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. This is the only review of examination materials available to candidates.

**SCORE REPORTING**

**THEORY AND CODE EXAMINATIONS**

In order to pass the examinations, you must receive a score of at least 75%. You will receive your score report immediately following the completion of the examination.

**PRACTICAL EXAMINATION**

You will receive either a “pass” or “fail” score on the practical examination. If you fail any portion of the practical exam, the exam will end and you will be asked to immediately leave the testing site. Your practical examination score will be mailed within 15 days after the examination date. All scores are mailed simultaneously. Examination scores will not be given over the phone.

**2019 PRACTICAL EXAM DATES**

(All Saturdays)

*Registration Deadline: Friday 4:00 PM., one week before exam*

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<td>12/28/2019</td>
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**DUPLICATE SCORE REPORTS**

You may request a duplicate score report after your examination by emailing scorereport@psionline.com or by calling 800-733-9267.

**TIPS FOR PREPARING FOR YOUR LICENSE EXAMINATION**

The following suggestions will help you prepare for your examination.

- Planned preparation increases your likelihood of passing.
- Start with a current copy of this Candidate Information Bulletin and use the examination content outline as the basis of your study.
- Read study materials that cover all the topics in the content outline.
- Take notes on what you study. Putting information in writing helps you commit it to memory and it is also an excellent business practice. Discuss new terms or concepts as frequently as you can with colleagues. This will test your understanding and reinforce ideas.
- Your studies will be most effective if you study frequently, for periods of about 45 to 60 minutes. Concentration tends to wander when you study for longer periods of time.

Many of the reference materials listed are available for purchase at www.psionlinestore.com or by calling the PSI Online Store, toll-free, at (866) 589-3088.

Titles currently in stock are listed on the order form near the end of this candidate information bulletin.

SAMPLE QUESTIONS

Each electrical examination consists of three examinations:
- code, theory and practical.

The practical examination is “hands-on” and you will be tested on the practical knowledge of using conduits, switching, motors and controls, transformers, troubleshooting and general knowledge.

The code and theory examinations are administered by computer. The following samples may be useful to review for the type of questions that may be included in the theory examination.

1. Conductors within electrical nonmetallic tubing may carry a MAXIMUM of
   1. 300 volts.
   2. 450 volts.
   3. 500 volts.
   4. 600 volts.

2. Given: Six, 230-volt, size 8 AWG, copper, type TW conductors are in a single 12 CE raceway operating at 80°F. Each conductor may have a MAXIMUM load of
   1. 28 amps.
   2. 32 amps.
   3. 40 amps.
   4. 50 amps.

3. Disregarding all exceptions, if the copper service entrance conductors are size 3/0, the minimum size of the copper grounding electrode conductor must be AT LEAST size
   1. 3/0 AWG.
   2. 2/0 AWG.
   3. 2 AWG.
   4. 4 AWG.

4. Given: A 20 horsepower, wound-rotor, no code letter motor is to be installed with 480-volt, 3-phase alternating current. Disregarding all exceptions, the LARGEST nontime delay fuse to provide short-circuit and ground-fault protection for the motor is
   1. 30 amps.
   2. 40 amps.
   3. 50 amps.
   4. 60 amps.

5. On typical wiring diagrams for magnetic motor control starters, overload heaters are shown in series with the
   1. control circuit supplying the coil of the motor starter.
   2. line contacts supplying power to the motor.
   3. pilot light that indicates when the motor is stopped.
   4. pilot light that indicates when the motor is on.

6. Given: A 120-volt lighting fixture has twelve 100-watt light bulbs which are all fed through a common fixture wire. The MINIMUM size fixture wire for the one common wire that feeds the entire fixture is size
   1. 16 AWG.
   2. 14 AWG.
   3. 12 AWG.
   4. 10 AWG.

7. Wiring which is to provide external power to aircraft within aircraft hangars shall be installed AT LEAST how many inches above floor level?
   1. 6 inches.
   2. 12 inches.
   3. 18 inches.
   4. 24 inches.

8. Given: A new 5-unit apartment building has a 120/240-volt, single phase service. Each apartment has a net computed load of 40 kVA. There is NO house load in the building. Use the OPTIONAL method. The service of this complete 5-unit apartment building has a total net computed load of
   1. 40 kVA.
   2. 90 kVA.
   3. 120 kVA.
   4. 200 kVA.

Answers to sample questions:

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<tr>
<th>Question</th>
<th>Answer</th>
<th>Reference</th>
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<td>1</td>
<td>4</td>
<td>Section 362.12(6)</td>
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<tr>
<td>2</td>
<td>2</td>
<td>Table 310-16; 310.15(B)(2)(a)</td>
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<tr>
<td>3</td>
<td>4</td>
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<tr>
<td>4</td>
<td>2</td>
<td>Table 430.250 &amp; 430.52</td>
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<tr>
<td>5</td>
<td>2</td>
<td>American Electrician' Handbook, Figure 7-159</td>
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<tr>
<td>6</td>
<td>2</td>
<td>Section 402-5</td>
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<td>7</td>
<td>3</td>
<td>Section 513-10(C)(1)</td>
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<tr>
<td>8</td>
<td>2</td>
<td>Table 220.84</td>
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EXAMINATION REFERENCE MATERIAL AND CONTENT OUTLINE

The electrical examinations are all divided into three separate examinations for each license:

**Code Examination** consists of code questions. Some of the questions will require application of electrical theory and calculations. A passing score of at least 75% is required to pass this portion. This is an OPEN book examination.

**Theory Examination** is based on the application of basic electrical theory, calculations and general knowledge relevant to the industry. A passing score of at least 75% is required to pass this portion. This is an OPEN book examination.
Practical Examination is a “hands-on” practical examination. You will be tested on the practical knowledge of using conduits, switching, motors and controls, transformers, troubleshooting and general knowledge. The practical portion is a pass/fail examination. No reference materials are allowed at the test center during this examination.

The Candidate must pass the Code, Theory and Practical examinations in order to become licensed.

Individual examination content outlines are available from PSI for each examination. Content outlines indicate the examination time limit, minimum score required to pass, subject area and the number of items in each area. To obtain a content outline for your specific examination, visit www.psiexams.com, select Government/State Licensing Agencies/Utah/UT Electrical. The examination content outlines can be found under Information Links (on the right side of the page).

You may also find the outlines by clicking the following links directly:

**MASTER ELECTRICIAN**

- Master Electrician Code Outline
- Master Electrician Theory Outline
- Electrician Practical Outline

*ME candidates must take the Practical exam only if they have not passed previously*

**JOURNEYMAN ELECTRICIAN**

- Journeyman Electrician Code Outline
- Journeyman Electrician Theory Outline
- Electrician Practical Outline

**RESIDENTIAL MASTER ELECTRICIAN**

- Residential Master Electrician Code Outline
- Residential Master Electrician Theory Outline
- Residential Electrician Practical Outline

*RME candidates must take the Practical exam only if they have not passed previously.*

**RESIDENTIAL JOURNEYMAN ELECTRICIAN**

- Residential Journeyman Electrician Code Outline
- Residential Journeyman Electrician Theory Outline
- Residential Electrician Practical Outline
VERIFICATION OF ELIGIBILITY FOR ELECTRICAL EXAMINATION:
To be eligible to sit for the electrical examinations, you verify under penalty of perjury that you satisfy the education and training requirement for licensure as an electrician in Utah.

If you are uncertain whether you satisfy the education and training requirement outlined above, you may review the laws that outline the requirements in the Construction Licensing Act (Utah Code 58-55) and the Electricians Licensing Act Rule (Utah Administrative Code R156-55b) available at www.dopl.utah.gov. You may also contact the UTAH DIVISION of OCCUPATIONAL and PROFESSIONAL LICENSING (DOPL) at doplbureau5@utah.gov or (801) 530-6628 to request assistance.

REQUIREMENTS: RESIDENTIAL JOURNEYMAN ELECTRICIAN

- 2 years of a program of electrical study approved by the Electricians Licensing Board (144 Hours per Year, Total of 288 Hours)
  - Passed with Grade of C+ or Better; and
- 1 ½ Years of Licensed On-The-Job Training (2,000 Hours per Year, Total of 3,000 Hours)

OR

- 4 Years of Licensed On-The-Job Training (2,000 Hours per Year, Total of 8,000 Hours)

REQUIREMENTS: JOURNEYMAN ELECTRICIAN

- 4 years of a program of electrical study approved by the Electricians Licensing Board (144 Hours per Year, Total of 576 Hours)
  - Passed with Grade of C+ or Better; AND
- 3 Years of Licensed On-The-Job Training (2,000 Hours per Year, Total of 6,000 Hours)

OR

- 8 Years of Licensed On-The-Job Training (2,000 Hours per Year, Total of 16,000 Hours)

REQUIREMENTS: RESIDENTIAL MASTER ELECTRICIAN

- 2 Years of licensed on-the-job training (4,000 Hours as a Licensed Residential Journeyman Electrician)

OR

- Bachelors or Master Degree in Electrical Engineering with EAC/ABET Accreditation
- 1 Year of Licensed On-The-Job Training (2,000 Hours as a Licensed Apprentice)
**REQUIREMENTS: MASTER ELECTRICIAN**

- ________ 4 Years of Licensed On-The-Job Training *(8,000 Hours as a Licensed Journeyman)*

  **OR**

- ________ Associate Degree in Applied Science; **AND**  
- ________ 2 Years Licensed On-The-Job Training *(4,000 Hours as a Licensed Journeyman)*

  **OR**  

- ________ Bachelors or Master Degree in Electrical Engineering with **EAC/ABET Accreditation**  
- ________ 1 Year Licensed On-The-Job Training *(2,000 Hours as a Licensed Apprentice)*

In accordance with Utah Code Annotated §58-55-501(9) It is considered unlawful conduct to willfully or deliberately misrepresent or omit a material fact in connection with an application to obtain or renew a license under this chapter. If upon inspection or investigation, the division concludes that a person has violated §58-55-501(9) the applicant, in accordance with Subsection 58-55-503, shall be promptly issued an Administrative Fine in the amount of $500.00 for a first offense in addition to further disciplinary action.
Before you begin...  
Read the Candidate Information Bulletin before filling out this registration form. You must provide all information requested and submit the appropriate fee. PLEASE TYPE OR PRINT LEGIBLY. Registration forms that are incomplete, illegible, or not accompanied by the proper fee will be returned unprocessed. Registration fees are not refundable or transferable.

Legal Name:  
Last Name: ____________________________________________  First Name: ____________________________________________  M.I. ________________

Social Security:  
_______ - _______ - _______ (FOR IDENTIFICATION PURPOSES ONLY)

Mailing Address:  
Number, Street: ____________________________________________  Apt/Ste: ________________
City: ____________________________________________  State: _______  Zip Code: ________________

School Code:  
_______ (See listing on the next page)  DOB: _______/_______/___________

Telephone:  
Home: _______ _______ - _______  Office: _______ _______ - _______

Email: ________________________________________________

Examination: Please check the appropriate boxes of the examination(s) you wish to take.

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<thead>
<tr>
<th>Examination Title</th>
<th>Examination Type</th>
<th>Exam Fee</th>
<th>Retake Fee</th>
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Total Fee: $__________________________

IMPORTANT: YOU MUST SIGN THE NEXT PAGE
Total Payment: $ _______________.

You may pay by credit card, money order, cashier’s check or company check only. Cash and personal checks are not accepted. If paying by credit card, check one: ☐ VISA ☐ MasterCard ☐ American Express ☐ Discover

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Cardholder Name (Print): ___________________________ Signature: _____________________________

I am submitting the Exam Accommodations Request form (at the end of this bulletin) and documentation.   ☐ Yes ☐ No

Affidavit: I certify that the information provided on this registration form (and/or telephonically to PSI) is correct. I understand that any falsification of information may result in denial of licensure. I have read and understand the examination information bulletin.

Signature: ______________________________________ Date: _____________________________

Complete and forward this registration form with the applicable examination fee to:
PSI licensure:certification * ATTN: Examination Registration UT EL
3210 E Tropicana * Las Vegas * NV * 89121
examschedule@psionline.com * (800) 733-9267 * TTY (800) 735-2929 * www.psiexams.com

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To place an order for one or more of the following items listed, you may:

 Order online at www.psionlinestore.com

 Call the PSI Online store toll-free at (866) 589-3088

Note: prices are available online at www.psionlinestore.com

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Please note: Inventory and pricing subject to change without notice.
All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990. Candidates with disabilities or those who would otherwise have difficulty taking the examination may request exam accommodations.

Candidates who wish to request exam accommodations because of a disability should email this form and supporting documentation to PSI at examaccommodations@psionline.com.

Requirements for exam accommodation requests:

You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be submitted to PSI on the letterhead stationery of the authority or specialist and include the following:

- Description of the disability and limitations related to testing
- Recommended accommodation/modification
- Name, title and telephone number of the medical authority or specialist
- Original signature of the medical authority or specialist

Date: ___________________________________________ SSN: __________________________________________

Legal Name: ______________________________________________________________________________________

                            Last Name                                           First Name

Address: __________________________________________________________________________________________

                        Street    City, State, Zip Code

Telephone: (__________) __________ - ____________       (__________) __________ - ____________

Home                           Work

Email Address: _________________________________________________________________

Check any exam accommodations you require (requests must concur with documentation submitted):

☐ Reader (as accommodation for visual impairment or learning disability)  ☐ Extended time
☐ Large-print written examination                                          (Additional time requested: ________________)
☐ Other______________________________________________________________________

Complete and email this form, along with supporting documentation, to examaccommodations@psionline.com.

After four days, PSI Exam Accommodations will email you confirmation upon approval with instructions for the next step.

DO NOT SCHEDULE YOUR EXAMINATION UNTIL THIS DOCUMENTATION HAS BEEN RECEIVED AND PROCESSED BY PSI EXAM ACCOMMODATIONS.