



PSI licensure:certification
 3210 E Tropicana
 Las Vegas, NV 89121
 www.psiexams.com

Before paying for your examination registration, be sure you understand the contents of this bulletin. Please retain and use it as a reference when contacting PSI.



Utah Division of Occupational and Professional Licensing

STATE OF UTAH
DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING
CONTRACTOR EXAMINATIONS
CANDIDATE INFORMATION BULLETIN

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Please refer to our website to check for the most updated information at www.psiexams.com

EXAMINATIONS BY PSI

This Candidate Information Bulletin provides you with information about the examination process for Contractors Licensure in the State of Utah.

The Division has contracted with PSI licensure:certification (PSI) to conduct its examination program. PSI provides examinations through a network of computer examination centers in Utah and in many areas throughout the United States. PSI works closely with the State to be certain that examinations meet local as well as national requirements in basic principles and examination development standards.

QUALIFICATIONS FOR LICENSURE

Utah Contractor classifications with trade/business licensing exam and experience requirements are:

- E-100 General Engineering Qualifier
 - B-100 General Building Qualifier
 - R-100 Residential/Small Commercial Qualifier
 - S-200 General Electrical Contractor (Master Electrician qualifier must take the business and law exam)
 - S-201 Residential Electrical Contractor (Master Electrician or Residential Master Electrician qualifier must take the business and law exam)
 - S-210 General Plumbing Contractor (Master Plumber qualifier must take the business and law exam)
 - S-217 Residential Plumbing Contractor (Master Plumber or Residential Master Plumber qualifier must take the business and law exam)
- No changes to Electrician and Plumber classifications - all journeyman and master levels still require experience and multiple trade exams. See page 6 for more information.
- No changes to S-510 Elevator classification - must be a licensed elevator mechanic, and pass the Utah Elevator Mechanic Examination. See http://dopl.utah.gov/licensing/elevator_mechanic.html for more information.

QUESTIONS

Visit DOPL online at www.dopl.utah.gov, or call 801-530-6628.
Visit PSI online at: www.psiexams.com, or call 800-733-9267.

Note:

- An approved 20-hour pre-licensure course is still required for all contractors (increasing to a 25-hour course on 11/30/2017).
- Certifications are still required for S-202 Solar Photovoltaic and S-354 Radon Mitigation classifications (but no Utah trade exam or Business and Law exam).

RULES FOR LICENSURE REQUIRE AN APPLICANT TO MEET CERTAIN EXPERIENCE REQUIREMENTS.

In the past 10 years, a minimum of two years of full-time related experience, one year of which shall be in a supervisory or managerial position for applicants of the following contractor classifications:

- E100-General Engineering
- B100-General Building
- R100-Residential and Small Commercial

RECIPROCAL EXAMINATIONS

The Utah Division of Occupational and Professional Licensing will accept certain examinations as an equivalent substitute for the Utah trade classification examinations if taken in one the following states.

Arizona
California
Louisiana
Nevada
South Carolina

NOTE: Examinations given in any other state are not acceptable substitutes for the Utah trade classification examinations. See the Reciprocal State License Classification Chart on page 8 for a listing of acceptable examinations.

If the applicant was licensed in any of the above states but did not take the trade classification examination included on the Reciprocal State License Classification Chart, then they must take the Utah trade classification examination.

Experience:

If the applicant has held a comparable license in one of the above states for the number of years of experience required in Utah, then verification of the licensure for the number of years required is acceptable to verify experience for the Utah license.

Electrical and plumbing contractor classifications are not listed in the chart because a Utah Master Electrician or Master Plumbers license is required for the qualifier on electrician and plumbing contractor licenses. Please see the Utah Electrician or Plumbers license application for requirements to become a licensed electrician or plumber in Utah.

LICENSURE PROCESS

Upon completion of all licensure requirements, including passing the examination, submit a completed application for licensure to:

By U.S. Mail

Division of Occupational and Professional Licensing
P.O. Box 146741
Salt Lake City, Utah 84114-6741

By Delivery or Express Mail

Division of Occupational and Professional Licensing
160 East 300 South
1st Floor, Main Lobby
Salt Lake City, Utah 84111
(801) 530-6628

Applications for licensure are available on the Internet at www.dopl.utah.gov

You *must* pass the required examination PRIOR to submission of your contractor application to the Division.

All questions and requests for information about examinations should be directed to PSI.

PSI licensure:certification
3210 E Tropicana
Las Vegas, NV 89121
(800) 733-9267 • Fax (702) 932-2666
www.psiexams.com

EXAMINATION REGISTRATION AND SCHEDULING PROCEDURES

The following fee table lists the applicable fee for each examination. The fee is for each examination, whether you are taking the examination for the first time or repeating.

- Candidates must wait 30 days before retaking the examination they did not pass.
- Candidates are allowed 3 attempts to pass each examination. After 3 failed attempts, they must wait 6 months before retaking the examination they did not pass.

| | |
|-----------------|-------|
| EXAMINATION FEE | \$ 72 |
|-----------------|-------|

NOTE: REGISTRATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE. FEES ARE VALID FOR 1 YEAR.

INTERNET REGISTRATION

For the fastest and most convenient examination scheduling process, PSI recommends that you register for your examinations using the Internet. You register online by accessing PSI's registration website at www.psiexams.com. Internet registration is available 24 hours a day.

- Log onto PSI's website and create an account. You will be asked to put in your email address and the spelling of your name exactly as it is shown on your identification that will be presented at the examination site.
- You will be asked to select the examination. You will then enter your personal and contact information. You will then be ready to pay and schedule for the examination. Enter your zip code and a list of the examination sites closest to you will appear. Once you select the desired examination site, available dates will appear.

TELEPHONE REGISTRATION

For telephone registration, you will need a valid credit card (VISA, MasterCard, American Express or Discover). PSI registrars are available Monday through Friday between 5:30 am and 8:00 pm, and Saturday-Sunday between 7:00 am and 3:30 pm, Mountain Time.

EMAIL REGISTRATION

For email registration, you will need a valid credit card (VISA, MasterCard, American Express or Discover).

- Complete the Examination Registration Form, including your credit card number and expiration date.

- Email the completed form to examschedule@psionline.com. Email registrations are accepted 24 hours a day.
- Please allow 4 business days to process your registration. After 4 business days, you may call PSI to schedule the examination at (800) 733-9267.

STANDARD MAIL REGISTRATION

Complete the Examination Registration Form found in this Candidate Information Bulletin. Fees may be paid by credit card (VISA, MasterCard, American Express or Discover), company check or cashier's check. Make check or money order payable to PSI and print your social security number on it to ensure that your fees are properly assigned. **CASH and PERSONAL CHECKS ARE NOT ACCEPTED.**

- Return the completed original form to PSI with the appropriate examination fee.
- Please allow 2 weeks to process your Registration before scheduling your examination.

CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your *cancellation notice is received 2 days before the scheduled examination date*. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday.

Note: A voice mail or email message is not an acceptable form of cancellation. Please use the internet or call PSI and speak to a Customer Service Representative.

MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not cancel your appointment 2 days before the schedule examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time;
- Do not present proper identification when you arrive for the examination.

EXAM ACCOMMODATIONS

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exam accommodations will be made in meeting a candidate's needs. Applicants with disabilities or those who would otherwise have difficulty taking the examination must fill out the form at the end of this Candidate Information Bulletin and fax to PSI (702) 932-2666. This form also includes out-of-state testing requests.

EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation.

However, you may check the status of your examination schedule by calling (800) 733-9267. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You may also check our website at www.psiexams.com.

SOCIAL SECURITY NUMBER CONFIDENTIALITY

PSI will use your social security number only as an identification number in maintaining your records and reporting your examination scores to the state. A Federal law requires state agencies to collect and record the social security numbers of all licensees of the professions licensed by the state.

EXAMINATION SITE LOCATIONS

Note: The following directions are generated from the most current mapping services available. However, new road construction and highway modifications may result in some discrepancies. If you are not familiar with the specific area of the testing site, please consult a reliable map prior to your test date.

Hurricane (St. George)

473 N. Old Highway 91, Suite 6
Hurricane, UT 84737

From I-15N, take the UT-9 exit 16 toward Hurricane/Zion Natl. Park. Merge onto UT-9/W State St toward Hurricane. Turn left onto N 6300 W/UT-212. 473 Old Hwy 91 in Hurricane approximately 1.5 miles past the Wal-Mart Distribution Center (on the right side is Crocker Ventures Park) turn left into parking lot.

North Orem (Provo)

581 West 1600 North, Suite C
North Orem, UT 84057

From US-89, turn right onto W Center St/UT-114. Merge onto I-15 N via the ramp on the left toward Salt Lake. Take the 1600 North exit 273. Turn east onto West 1600 North. Go one mile east.

North Salt Lake City

25 North 400 West, Suite 7
North Salt Lake City, UT 84054

(The city of North Salt Lake not Salt Lake City proper. The PSI test site is in Davis County just north of the Flying J Refinery.)

From Salt Lake City and the South.

Merge on to I-15N. Take exit 312 and merge on to US89 North for about 1.8 miles. Turn left onto E Center St and go west for about .6 miles. Turn right on to 400 W.

From the North

Merge onto I-15 S Salt Lake. Take the Center St., exit 314. Turn right onto W Center St. Turn right onto 400 W.

From I-80 East merge to I-215 North. Take the Redwood Rd/UT-68 exit 28 and turn right onto Center Street.

PSI is on the Northwest corner of 400West and Center Street.

Sunset (Ogden)

2465 N Main Street #11C

Sunset, UT 84015

From I-15 S, take the UT-97 exit-338- toward Clinton/Roy/ Sunset. Turn right onto W 5600 S/UT-97. Turn left onto S 1900 W/UT-126. Continue to follow UT-126.

Grand Junction

743 Horizon Court, #203

Grand Junction, CO 81506

From I-70 West turn right onto Horizon Drive Exit, #31. Go for 0.3 miles turn right onto Horizon Ct.

From I-70 East turn left onto Horizon Drive Exit, #31 and turn right onto Horizon Ct.

From US-50 turn right on 32 RD. go for approximately 5 miles. Turn right onto I-70 Business Loop. Continue on I-70 Business Loop until it merges with US I-70. Take US I-70 West towards Greenriver. Take the Horizon Drive Exit #31. Turn right onto Horizon Dr. and right onto Horizon Ct. The site is the last Building on your right. The door on the east side of the building is the entrance to use.

Additionally, PSI has examination centers in many other regions across the United States. You may take the written examination at any of these locations by submitting the Out-of-State Testing Request found at the end of this bulletin.

REPORTING TO THE EXAMINATION SITE

On the day of the examination, you should arrive at least 30 minutes before your appointment. This extra time is for sign-in, and identification. ***If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.***

REQUIRED IDENTIFICATION AT EXAMINATION SITE

You must provide 2 forms of identification. One must be a VALID form of government issued identification (driver's license, state ID, passport, military ID), which bears your signature and has your photograph. The second ID must have your signature and preprinted legal name.

If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. ***Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.***

SECURITY PROCEDURES

The following security procedures will apply during the examination:

- Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
- Candidates may take only approved items into the examination room.
- All personal belongings of candidates, with the exception of close-fitting jackets or sweatshirts, should be placed in the secure storage provided at each site prior to entering the examination room. Personal belongings include, but are not limited to, the following items:

TAKING THE EXAMINATION BY COMPUTER

The examination will be administered via computer. You will be using a mouse and computer keyboard.

IDENTIFICATION SCREEN

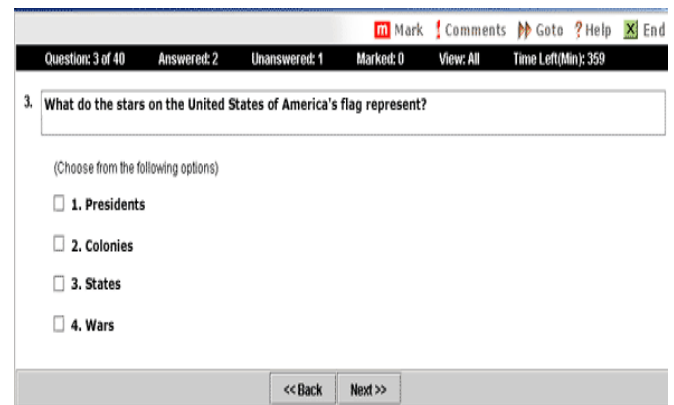
You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

TUTORIAL

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions, and reviewing your answers.

TEST QUESTION SCREEN

The “function bar” at the top of the sample question provides mouse-click access to the features available while taking the examination.



The screenshot shows a computer interface for an examination. At the top, there is a navigation bar with icons for Mark, Comments, Goto, Help, and End. Below this, a status bar displays: Question: 3 of 40, Answered: 2, Unanswered: 1, Marked: 0, View: All, Time Left(Min): 359. The main question area contains the text: "3. What do the stars on the United States of America's flag represent?". Below the question, it says "(Choose from the following options)". There are four radio button options: "1. Presidents", "2. Colonies", "3. States", and "4. Wars". At the bottom of the question area, there are two buttons: "<< Back" and "Next >>".

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers

IMPORTANT: After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.

EXAMINATION REVIEW

PSI, in cooperation with the Utah Division of Occupational and Professional Licensing, will be consistently evaluating the examinations being administered to ensure that they accurately measure competency in the required knowledge areas. While taking the examination, examinees will have the opportunity to provide comments on any questions, by clicking the Comments button on the test question screen. These comments will be analyzed by PSI examination development staff. Although PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. **This is the only review of examination materials available to candidates.**

- **Electronic devices of any type**, including cellular / mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.
- **Bulky or loose clothing or coats** that could be used to conceal recording devices or notes, including coats, shawls, hooded clothing, heavy jackets, or overcoats.
- **Hats or headgear not worn for religious reasons** or as religious apparel, including hats, baseball caps, or visors.
- **Other personal items**, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.
- Person(s) accompanying an examination candidate may not wait in the examination center, inside the building or on the building's property. This applies to guests of any nature, including drivers, children, friends, family, colleagues or instructors.
- No smoking, eating, or drinking is allowed in the examination center.
- During the check in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
- Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates' pockets.
- If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.
- Any candidate possessing prohibited items in the examination room shall immediately have his or her test results invalidated, and PSI shall notify the examination sponsor of the occurrence.
- Any candidate seen giving or receiving assistance on an examination, found with unauthorized materials, or who violates any security regulations will be asked to surrender all examination materials and to leave the examination center. All such instances will be reported to the examination sponsor.
- Copying or communicating examination content is violation of a candidate's contract with PSI, and federal and state law. Either may result in the disqualification of examination results and may lead to legal action.
- Once candidates have been seated and the examination begins, they may leave the examination room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the examination.

SCORE REPORTING

In order to pass the examinations, you must receive a score of at least 70%.

You will receive your score report immediately following the completion of the examination.

DUPLICATE SCORE REPORTS

You may request a duplicate score report after your examination by emailing scorereport@psionline.com or by calling 800-733-9267.

TIPS FOR PREPARING FOR YOUR LICENSE EXAMINATION

The following suggestions will help you prepare for your examination.

- Planned preparation increases your likelihood of passing.
- Start with a current copy of this Candidate Information Bulletin and use the examination content outline as the basis of your study.
- Read study materials that cover all the topics in the content outline.
- Take notes on what you study. Putting information in writing helps you commit it to memory and it is also an excellent business practice. Discuss new terms or concepts as frequently as you can with colleagues. This will test your understanding and reinforce ideas.
- Your studies will be most effective if you study frequently, for periods of about 45 to 60 minutes. Concentration tends to wander when you study for longer periods of time.

Many of the reference materials listed are available for purchase at www.psionlinestore.com or by calling the PSI Online Store, toll-free, at (866) 589-3088.

Titles currently in stock are listed on the order form near the end of this candidate information bulletin.

EXAMINATION REFERENCE MATERIAL AND CONTENT OUTLINE

If a test question answer could differ because of conflicting information in test reference sources, a legal requirement such as code, law, or regulation overrides any other reference. If two legal requirements appear to conflict, the state-specific code, law, or regulation overrides the national one. Information from sources on the test reference list override information from other sources or persons.

BUSINESS AND LAW EXAMINATION

You must pass this examination in addition to passing your trade-specific examination.

| # of Questions | Minimum Passing Score | Time Allowed |
|----------------|-----------------------|--------------|
| 60 | 70% | 2 Hours |

CONTENT OUTLINE

| Subject Area | % |
|------------------------|----|
| Business Organizations | 4 |
| Licensing | 10 |
| Estimating and Bidding | 6 |
| Contract Management | 6 |
| Project Management | 5 |
| Labor Laws | 6 |
| Lien Laws | 3 |
| Financial Management | 6 |
| Risk Management | 5 |
| Tax Laws | 5 |
| Safety | 4 |
| Subject Area | % |

PRETEST ITEMS

In addition to the number of questions per examination, a small number of five to ten “pretest” questions may be administered to candidates during the examination. These questions will not be scored and sufficient time to answer them is included in the examination time. The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. **Except for Code books**, you can base your answers on later editions of references as they become available. For Code questions, the examinations will be based only on the edition of the Code book that is listed.

Candidates may use a silent, nonprinting, non-programmable calculator in the examination center.

The following reference material is allowed in the examination center:

- *NASCLA Contractors Guide to Business, Law and Project Management, Utah, 3rd Edition, National Association of State Contractors Licensing Agencies (NASCLA), (623) 587-9519, Fax (623) 587-9625.*
- *Utah Contractor Education Book, The Home Builder Association of Utah, (801) 352-8266, <https://utahhomebuildersassociation.enrollware.com/schedule>*

Reference material may be highlighted, underlined, and/or indexed. They must be otherwise unmarked (not written in) and may not contain additional papers (loose or attached). **THESE REFERENCES WILL NOT BE AVAILABLE IN THE EXAMINATION CENTER.**

References may be tabbed/indexed with permanent tabs only. Temporary tabs, such as Post-It notes, are not allowed and must be removed from the reference before the exam will begin. If you are downloading from the Internet, you may bring this reference into the testing center with you as long as it is bound. You can have it spiral bound or you may hole-punch it and put it in a binder.

SAMPLE BUSINESS AND LAW QUESTIONS

- Given: A contracting business has a balance sheet on December 31 which indicates
 - Current Assets of \$100,000
 - Current Liabilities of \$75,000
 - Fixed Assets of \$250,000
 - Long Term Liabilities of \$150,000
 The contracting business has "Net Working Capital" on December 31 of
 - \$ 25,000
 - \$100,000
 - \$125,000
 - \$350,000
- During construction, the systematic recording of all labor, material, and other direct costs used on a construction project is called
 - selling expenses.
 - deferred debits.
 - cost accounting.
 - performance standards.
- The type of insurance coverage used to insure the owner or contractor against loss which is the result of a storm is
 - general liability.
 - property and operation.
 - catastrophic occurrence.
 - builder's risk.

Answers to Sample Questions

1. A 2. C 3. D

CONTENT OUTLINES AND REFERENCES FOR UTAH CONTRACTORS

Individual content outlines are available from PSI for each listed trade examination. Content outlines indicate if the examination is open or closed book, the examination time limit, subject area and the number or percentage of questions in each area. It also provides a list of references and indicates which references are allowed or not allowed in the examination room. To obtain a content outline for your trade-specific examination, you may click the link below. You may also visit www.psiexams.com or call 800-733-9267.

- B-100 General Building Contractor:**
<http://www.psionline.com/PROGRAMS/utah/construction/b-100.pdf>
- E-100 General Engineering Contractor:**
<http://www.psionline.com/PROGRAMS/utah/construction/e-100.pdf>
- R-100 Residential and Small Commercial Contractor:**
<http://www.psionline.com/PROGRAMS/utah/construction/r-100.pdf>

The trade examinations may include questions on:

How to bid and manage construction

Interpret job drawings and specifications, prepare or evaluate detailed labor and material estimates, and develop job schedules.

How to read and interpret construction codes and regulations

Utah Safety regulations and building codes.

Trade materials

Tools, equipment, and methods of construction.

CONTRACTOR CLASSIFICATIONS REQUIRING A SPECIFIC TRADE EXAM

(other than Electrical, Solar Photovoltaic or Plumbing)

- E100 General Engineering
- B100 General Building
- R100 Residential and Small Commercial

To better prepare for your examination, please refer to the *Uniform Building Code* or other printed materials related to your trade. This information is generally available in libraries and bookstores.

FOR ELECTRICIANS

A separate Candidate Information Bulletin is available for Electricians (Master, Journeyman, Master Residential, Residential Journeyman) at www.psiexams.com, or you may call PSI at 800-733-9267. The Bulletin contains content outlines and reference information.

Note:

- A S200 General Electrical Contractor must be licensed as a Master Electrician with the State.
- A S201 Residential Electrical Contractors must be licensed as a Master Electrician or a Residential Master Electrician with the State Division of Licensing.

FOR PLUMBERS

A separate Candidate Information Bulletin is available for Journeyman Plumbers and Residential Journeyman Plumbers at www.psiexams.com, or you may call PSI at 800-733-9267. The Bulletin contains Content Outlines and Reference information.

Note:

- A S210 Plumbing Contractor must be licensed as a Master Plumber with the State Division of Licensing.
- A S217 Residential Plumbing Contractor must be licensed as a Residential Master Plumber or a Master Plumber with the State.

FOR INSTRUCTORS

Instructors MUST obtain a passing score for the specialty trade exam for which they are going to be instructing. Refer to **R156-55a-302e**

| Instructor License | Trade Exam |
|--------------------|---|
| I101 | E100 |
| I102 | R100 or B100 depending on the subject being taught. |

QUALIFIER RECIPROCITY STATES:

Utah offers a licensure pathway known as endorsement, often referred to as reciprocity, for certain license classifications with Arizona, California, Louisiana, Nevada and South Carolina. If requirements are met, certain trade tests may be waived for the qualifier and experience from that state may satisfy Utah’s experience requirements.

Additionally, we accept the NASCLA Commercial General Building Contractor Examination in lieu of the Utah B100 Exam.

All qualifiers are required to take the Utah Business and Law test.

| Arizona Contractor License Classifications Reciprocal with Utah | | | |
|--|-----------------------|----------------|------------------------|
| AZ Commercial | AZ Residential | AZ Dual | Utah Equivalent |
| A | -- | KA | E100 |
| A-17 | -- | -- | E100 |
| B-1 | -- | KB-1 | B100 |
| B-2 | B | KB-2 | R100 |

| California Contractor License Classifications Reciprocal with Utah | |
|---|------------------------|
| California License | Utah Equivalent |
| A | E100 |
| B | B100 |
| B | R100 |

| Nevada Contractor License Classifications Reciprocal with Utah | |
|---|------------------------|
| Nevada License | Utah Equivalent |
| A | E100 |
| B | B100 |
| B2 | R100 |

| South Carolina Contractor License Classifications Reciprocal with Utah | |
|---|------------------------|
| South Carolina License | Utah Equivalent |
| Building (<i>unlimited</i>) | B100 |
| Building (<i>limited</i>) | R100 |

| Louisiana Contractor License Classifications Reciprocal with Utah | | |
|--|---|------------------------|
| | Louisiana License | Utah Equivalent |
| I | Building Construction | B100 |
| I-18 | Residential construction | R100 |
| II | Highway Street and Bridge Construction | E100 |
| II-12 | Concrete bridges | E100 |
| II-13 | Steel bridges | E100 |
| II-14 | Wood bridges | E100 |
| III | Heavy Construction | E100 |
| III-2 | Dams, reservoirs | E100 |
| III-4 | Electric transmission lines | E100 |
| III-7 | Industrial plants | E100 |
| III-10 | Oil refineries | E100 |
| III-13 | Tunnels | E100 |
| III-14 | Wharves, docks harbor | E100 |
| IV | Municipal and Public Works Construction | E100 |
| IV-1 | Filter plants & water purification | E100 |
| IV-6 | Power plants | E100 |
| V-1 | Electric transmission lines | E100 |

NOTE: You cannot reciprocate a license from a state where you have not tested. Reciprocity does **not** mean that your license from Arizona, California, Nevada, Louisiana or South Carolina is valid under a reciprocal license arrangement. You will still need to complete Appendix Form A: Qualifier Application Form. (*This table of license classifications for Arizona, California, Nevada, Louisiana or South Carolina can also be viewed separately at www.dopl.utah.gov.*)



UTAH CONTRACTING REGISTRATION FORM

Before you begin. . .

Read the Candidate Information Bulletin before filling out this registration form. You must provide all information requested and submit the appropriate fee. PLEASE TYPE OR PRINT LEGIBLY. Registration forms that are incomplete, illegible, or not accompanied by the proper fee will be returned unprocessed. Registration fees are not refundable or transferable.

1. **Legal Name:**

Last Name

First Name

M.I.
2. **Social Security:**

- -
(FOR IDENTIFICATION PURPOSES ONLY)
3. **Mailing Address:**

Number, Street
Apt/Ste

City
State
Zip Code
4. **Telephone:** Home - Office -
5. **Name of Contractor:** _____ (as it will appear on the license)
6. **Email:** _____@_____

7. **Examination:** Please write in the trade(s) classification number and title that you are registering for. Each examination is \$72.

| Classification Number | Classification Title | Examination Fee |
|-----------------------|---|-----------------|
| | *Business and Law Examination <i>(all candidates must pass this exam)</i> | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| | Total Fee Enclosed: | \$ |

8. **Payment:** You may pay by credit card, money order, cashier’s check or company check only. Cash and personal checks are not accepted.

If paying by credit card, check one: VISA MasterCard American Express Discover

Card No: _____ Exp. Date: _____

Card Verification No: _____ *The card verification number may be located on the back of the card (the last three digits on the signature strip) or on the front of the card (the four digits to the right and above the card account number).*

Billing Street Address: _____ Billing Zip Code: _____

Cardholder Name (Print): _____ Signature: _____

9. *I am submitting the Exam Accommodations Request (at the end of this bulletin) and required documentation.* Yes No

10. **Affidavit:** I certify that the information provided on this registration form (and/or telephonically to PSI) is correct. I understand that any falsification of information may result in denial of licensure. I have read and understand the examination information bulletin.

Signature: _____ Date: _____

Complete and forward this registration form with the applicable examination fee to:
 PSI licensure:certification * ATTN: Examination Registration UT CO
 3210 E Tropicana * Las Vegas * NV * 89121
examschedule@psionline.com * (800) 733-9267 * TTY (800) 735-2929
www.psiexams.com



To place an order for one or more of the following items listed, you may:

- Order online at www.pSIONlinestore.com
- Call the PSI Online store toll-free at (866) 589-3088

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|--------------------------|--|
| <input type="checkbox"/> | Contractors Guide to Business, Law and Project Management - Utah |
| <input type="checkbox"/> | International Residential Code for One- and Two-Family Dwellings |
| <input type="checkbox"/> | International Building Code |
| <input type="checkbox"/> | International Mechanical Code |
| <input type="checkbox"/> | International Plumbing Code |
| <input type="checkbox"/> | International Fuel & Gas Code |
| <input type="checkbox"/> | Modern Refrigeration and Air Conditioning |
| <input type="checkbox"/> | Design and Control of Concrete Mixtures |
| <input type="checkbox"/> | Pipe & Excavation Contracting |
| <input type="checkbox"/> | Carpentry and Building Construction |
| <input type="checkbox"/> | Roofing Construction & Estimating |

Please note: Inventory and pricing subject to change without notice.



EXAM ACCOMMODATIONS OR OUT-OF-STATE TESTING REQUEST

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990. Applicants with disabilities or those who would otherwise have difficulty taking the examination may request exam accommodations.

Candidates who wish to request exam accommodations because of a disability should fax this form and supporting documentation to PSI at (702) 932-2666.

Requirements for exam accommodation requests:

You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be submitted to PSI on the letterhead stationery of the authority or specialist and include the following:

- Description of the disability and limitations related to testing
- Recommended accommodation/modification
- Name, title and telephone number of the medical authority or specialist
- Original signature of the medical authority or specialist

Date _____ Social Security or ID#: _____

Legal Name: _____

Last Name

First Name

Address: _____

Street

City, State, Zip Code

Telephone: (_____) _____ - _____ (_____) _____ - _____

Home

Work

Email Address: _____

Check any exam accommodations you require (requests must concur with documentation submitted):

- | | |
|---|--|
| <input type="checkbox"/> Reader (as accommodation for visual impairment or learning disability) | <input type="checkbox"/> Extended time (Additional time requested: _____) |
| <input type="checkbox"/> Large-print written examination | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> *Out-of-State Testing Request (this request does not require additional documentation) _____ | |

Site requested: _____

*You may email your out-of-state request to OutofStateRequest@psionline.com

- After you have registered for the exam, complete and fax this form, along with supporting documentation, to (702) 932-2666 or email it to examaccommodations@psionline.com.
- After 4 days, PSI Exam Accommodations will email you confirmation of approval with instructions for the next step.

DO NOT SCHEDULE YOUR EXAMINATION UNTIL THIS DOCUMENTATION HAS BEEN RECEIVED AND PROCESSED BY PSI EXAM ACCOMMODATIONS.

PSI licensure:certification
3210 E Tropicana
Las Vegas, NV 89121