



## EXAMINATION SCHEDULING PROCEDURES

Once approved by the Board, it is your responsibility to contact PSI to pay and schedule for the examination. You may either schedule via the Internet at <https://test-takers.psiexams.com/neel>, or schedule over the telephone at 855-340-3713.

### EXAMINATION APPLICATION

The **NASCLA Accredited Examination Program** was designed to assist contractors and tradesmen who wish to be licensed in multiple jurisdictions by offering a streamlined test taking option for the trade portion of the required examination.

Candidates who take and pass the NASCLA Accredited Examination can access NASCLA's National Examination Database (NED) located on <https://ned.nascla.org> to electronically send their transcripts to jurisdictions that accept the examination in lieu of their state specific trade portion, thereby reducing redundant licensing requirements. Candidates are expected to follow individual state agency applications to become licensed, in addition to taking a business and law examination, etc. If you are unsure if these examinations will meet your specific license requirements in a participating state agency, please contact the state agency directly to confirm. A complete list of participating state agencies can be found on NASCLA's website by visiting: [www.nascla.org](http://www.nascla.org)

For questions regarding the examinations, please contact NASCLA via email to [info@nascla.org](mailto:info@nascla.org) or by phone at (623) 587-9354.

Candidates must apply and be pre-approved by the Nebraska State Electrical Board prior to sitting for the examination. The online application is available by visiting [https://www.nebraska.gov/sed/license\\_application/index.cgi](https://www.nebraska.gov/sed/license_application/index.cgi).

Once an individual is approved, PSI will send the applicant an email confirmation with information to register to take the examination. Candidates will have 90 days from the application approval date to take the exam. It is one attempt per eligibility. If a candidate fails, they must reapply with the Nebraska State Electrical Board.

- Available examinations within the program include:
- NASCLA Accredited Trade Examination for Electrical Contractors (Master Electricians/Unlimited Electricians)
  - NASCLA Accredited Examination for Journeyman Electricians
  - NASCLA Accredited Trade Examination for Residential Electricians

Examination Fee \$130

**NOTE: EXAMINATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE. THE EXAMINATION FEE IS VALID FOR 90 DAYS FROM THE DATE OF PAYMENT.**

#### INTERNET SCHEDULING

For the fastest and most convenient examination scheduling process, PSI recommends that you register for your examinations using the Internet. You register online by accessing PSI's registration website at <https://test-takers.psiexams.com/neel>. Internet registration is available 24 hours a day.

Log onto PSI's website and select Sign in / Create Account. Select Create Account. You are now ready to pay and schedule for the exam. Enter your zip code and a list of the testing sites closest to you will appear. Once you select the desired test site, available dates will appear. If you have problems, contact PSI at 855-340-3713 for help.

#### TELEPHONE SCHEDULING

Call PSI at 855-340-3713 to schedule an appointment for the test. The times of operation for live operators are as follows:

	Monday - Friday	Saturday - Sunday
Eastern Time	7:30am - 10:00pm	9:00am - 5:30pm
Central Time	6:30am - 9:00pm	8:00am - 4:30pm
Mountain Time	5:30am - 8:00pm	7:00am - 3:30pm
Pacific Time	4:30am - 7:00pm	6:00am - 2:30pm

#### CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your *cancellation notice* is received 2 days before the scheduled examination date. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. You may call PSI at 855-340-3713 or use the PSI Website.

**Note: A voice mail or email message is NOT an acceptable form of cancellation. Please use the PSI Website or call PSI to speak directly to a Customer Service Representative.**



### MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not cancel your appointment 2 days before the scheduled examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time;
- Do not present proper identification when you arrive for the examination.

### EXAMINATION ACCOMMODATION

All PSI examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exam accommodations will be made in meeting a candidate's needs. A candidate with a disability or a candidate who would otherwise have difficulty taking the examination should request for alternative arrangements by contacting the State Electrical Division at 402-471-1058.

**Candidates granted accommodation in accordance with the ADA, MUST schedule their examination by telephone and speak directly with a PSI registrar.**

### EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling 855-340-3713. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You may also check our website at <https://test-takers.psiexams.com/neel>.

### EXAMINATION SITE LOCATIONS

Grand Island	3333 Ramada Road	Grand Island, NE 68801
Lincoln	Located in the H&R Block Tax Office. 2637 "O" St.	Lincoln, NE 68510
Norfolk	1302 Cyhawk Loop	Norfolk, NE 68701
North Platte	519 S. Dewey.	North Platte, NE 69101
North Platte	Mid-Plains Community College. 1101 Halligan Drive, Rm 205.	North Platte, NE 69101
Omaha	Located in the H&R Block office. 4843 L St.	Omaha, NE 68117
Omaha	12916 Millard Airport Plaza.	Omaha, NE 68137
Omaha	6001 Dodge Street. Kayser Hall - Room 522.	Omaha, NE 68182

Scottsbluff	Harms Advanced Technology Building. 2620 College Park.	Scottsbluff, NE 69361
Sidney	371 College Drive.	Sidney, NE 69162

## **REPORTING TO THE EXAMINATION SITE**

**On the day of the examination, you should arrive 30 minutes before your appointment.** This extra time is for sign-in, identification, and familiarizing you with the examination process. *If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.*

### REQUIRED IDENTIFICATION

**You must provide 1 form of identification.** This must be a VALID form of government-issued identification (Driver's License, State ID, Passport) which bears your signature and has your photograph.

If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. ***Failure to provide ALL of the required identification at the time of the examination without notifying PSI is considered a missed appointment and you will not be able to take the examination at that time.***

### SECURITY PROCEDURES

The following security procedures will apply during the examination:

- Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
- Candidates may take only approved items into the examination room.
- All personal belongings of candidates, with the exception of close-fitting jackets or sweatshirts, should be placed in the secure storage provided at each site prior to entering the examination room. Personal belongings **include, but are not limited to**, the following items:
  - **Electronic devices of any type**, including cellular / mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.
  - **Bulky or loose clothing or coats** that could be used to conceal recording devices or notes, including coats, shawls, hooded clothing, heavy jackets, or overcoats.
  - **Hats or headgear not worn for religious reasons** or as religious apparel, including hats, baseball caps, or visors.
  - **Other personal items**, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.
- Person(s) accompanying an examination candidate may not wait in the examination center, inside the building or on the building's property. This applies to guests of any



nature, including drivers, children, friends, family, colleagues or instructors.

- No smoking, eating, or drinking is allowed in the examination center.
- During the check in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
- Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates' pockets.
- If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.
- Any candidate possessing prohibited items in the examination room shall immediately have his or her test results invalidated, and PSI shall notify the examination sponsor of the occurrence.
- Any candidate seen giving or receiving assistance on an examination, found with unauthorized materials, or who violates any security regulations will be asked to surrender all examination materials and to leave the examination center. All such instances will be reported to the examination sponsor.
- Copying or communicating examination content is violation of a candidate's contract with PSI, and federal and state law. Either may result in the disqualification of examination results and may lead to legal action.
- Once candidates have been seated and the examination begins, they may leave the examination room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the examination.

## EXAMINATION REVIEW

While taking the examination, examinees will have the opportunity to provide comments on any questions, by clicking the Comments link on the test question screen. These comments will be analyzed by PSI examination development staff. Although PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. **This is the only review of examination materials available to candidates.**

## **EXAMINATION**

### **NASCLA ACCREDITED TRADE EXAMINATION FOR ELECTRICAL CONTRACTORS**

**Definition of an Electrical Contractor (Master Electrician/Unlimited Electrician):** One who conducts business in the installation, maintenance and repair of electrical work conforming to applicable standards and codes.

If you are unsure if this examination will meet your specific license requirements in a participating state agency, please contact the state agency directly to confirm. A complete list of participating state agencies can be found on NASCLA's website by visiting: <http://www.nascla.org>

For questions regarding the examination, please contact NASCLA via email to [info@nascla.org](mailto:info@nascla.org) or by phone at (623) 587-9354.

# of Questions	Minimum Passing Score	Time Allowed
100	75	270 Minutes

### CONTENT OUTLINE

Subject Area	# of Items
Project Design & Management	8
Safety	9
Electrical Theory & Principles	11
General Code Requirements	17
Wiring & Protection	17
Wiring Methods & Materials	16
Equipment for General Use	13
Special Occupancies, Special Equipment & Special Conditions	8
Communication Systems	1

### EXPERIMENTAL ITEMS

In addition to the number of examination items specified, 10 non-scored "experimental" questions will be administered to candidates during the examinations. **These questions will not be counted towards the candidate's overall score on the examination.** The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

## **TAKING THE EXAMINATION BY COMPUTER**

The examination will be administered via computer. You will be using a mouse and computer keyboard.

### TUTORIAL

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions and reviewing your answers.

### TEST QUESTION SCREEN

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

**IMPORTANT:** After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.



## REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. **Except for Code books**, you can base your answers on later editions of references as they become available. For Code questions, the examinations will be based **only** on the editions of the Code book that are listed. Candidates may use a silent, nonprinting, non-programmable calculator in the examination center.

This examination is OPEN BOOK.

*The following reference materials are allowed in the examination center.*

**National Electrical Code or National Electrical Code Handbook, 2017 or 2020 Editions**, National Fire Protection Association, Telephone: (617) 770-3000, [www.nfpa.org](http://www.nfpa.org)

**Code of Federal Regulations - 29 CFR 1926 - OSHA Construction Industry Regulations, 2016 Edition**, ISBN-10: 1354237919 or ISBN-13: 978-135423791, Office of the Federal Register, Superintendent of Documents, PO Box 371954, Pittsburgh, PA 15250-7954, Telephone: (888) 293-6498, [www.access.gpo.gov/nara/cfr/cfr-tablesearch](http://www.access.gpo.gov/nara/cfr/cfr-tablesearch)

**A Guide to the Project Management Body of Knowledge, (PMBOK Guide), 2000 Edition**, Project Management Institute

**American Electricians Handbook, 2013, Edition 16**, ISBN-13: 978-0071798808 or ISBN-10: 0071798803, Authors: Terrell Croft, Frederic Hartwell, and Wilford I. Summers

**ANSI/ASHRAE/IES Standard 90.1-2016**, U.S. Department of Energy, [www.energycodes.gov/resource-center/training-courses/ansiashraeies-standard-901-2016](http://www.energycodes.gov/resource-center/training-courses/ansiashraeies-standard-901-2016)

**Delmar's Standard Textbook of Electricity, 2016, Edition 6**, ISBN-13: 978-1285852706, ISBN-10: 1285852702, Author: Stephen L. Herman

**International Residential Code for One- and Two-Family Dwellings, 2015 Edition**, ISBN-13: 978-1609834708 or ISBN-10: 1609834704, International Code Council, (800) 786-4452, [www.iccsafe.org](http://www.iccsafe.org)

**NASCLA Contractors Guide to Business, Law and Project Management, Basic 13<sup>th</sup> Edition**, National Association of State Contractors Licensing Agencies (NASCLA), Telephone: (623) 587-9354, [www.nascla.org](http://www.nascla.org)

**NFPA 101- Standard for Life Safety Code, 2015 Edition**, ISBN-13: 978-1455909025 or ISBN-10: 1455909025, National Fire Protection Association, Telephone: (617) 770-3000, [www.nfpa.org](http://www.nfpa.org)

**NFPA 70E - Standard for Electrical Safety in the Workplace, 2015 Edition**, ISBN-10: 1455908932 or ISBN-13: 978-1455908936, National Fire Protection Association, Telephone: (617) 770-3000, [www.nfpa.org](http://www.nfpa.org)

**OSHA 3071 - Job Hazard Analysis Guide, 2002 Edition**, [www.osha.gov/pls/publications/publication.athruz?pType=Industry&pID=116](http://www.osha.gov/pls/publications/publication.athruz?pType=Industry&pID=116)

**Soares Book on Grounding and Bonding**, 14<sup>th</sup> Edition, 2020 NEC (M2801), International Association of Electrical Inspectors (IAEI) [www.iaei.org](http://www.iaei.org)

**Ugly's Electrical References, 2017 Edition**, ISBN-10: 128411936X or ISBN-13: 978-1284119367, Jones & Bartlett Learning, Telephone: (800) 832-0034, [www.uglys.net](http://www.uglys.net)

**\*\*Reference material may be highlighted, underlined, and/or indexed. They must be otherwise unmarked (not written in) and may not contain additional papers (loose or attached). THESE REFERENCES WILL NOT BE AVAILABLE IN THE EXAMINATION CENTER. References may be tabbed/indexed with permanent tabs only. Temporary tabs, such as Post-It notes, are not allowed and must be removed from the reference material before the exam will begin.**

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## NASCLA ACCREDITED EXAMINATION FOR JOURNEYMAN ELECTRICIANS

**Definition of a Journeyman Electrician:** An individual who has demonstrated competency in the knowledge and skills needed to properly perform the installation, maintenance and repair of electrical work conforming to applicable standards and codes.

If you are unsure if this examination will meet your specific license requirements in a participating state agency, please contact the state agency directly to confirm. A complete list of participating state agencies can be found on NASCLA's website by visiting: [www.nascla.org](http://www.nascla.org)

For questions regarding the examination, please contact NASCLA via email to [info@nascla.org](mailto:info@nascla.org) or by phone at (623) 587-9354.

# of Questions	Minimum Passing Score	Time Allowed
100	75	300 Minutes

### CONTENT OUTLINE

Subject Area	# of Items
Interpreting Plans and Specifications	6
Basic Electrical Safety	8
Electrical Theory & Principles	10
Testing and Troubleshooting	7
General Code Requirements	15
Wiring & Protection	18
Wiring Methods & Materials	16
Equipment for General Use	10
Special Occupancies & Special Equipment	8
Special Conditions & Communication Systems	2

### EXPERIMENTAL ITEMS

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## REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. **Except for Code books**, you can base your answers on later editions of references as they become available. For Code questions, the examinations will be based **only** on the editions of the Code book that are listed. Candidates may use a silent, nonprinting, non-programmable calculator in the examination center.

This examination is OPEN BOOK.

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**National Electrical Code or National Electrical Code Handbook, 2017 or 2020 Editions**, National Fire Protection Association, Telephone: (617) 770-3000, [www.nfpa.org](http://www.nfpa.org)

**Code of Federal Regulations - 29 CFR 1926 - OSHA Construction Industry Regulations, 2016 Edition**, ISBN-10: 1354237919 or ISBN-13: 978-135423791, Office of the Federal Register, Superintendent of Documents, PO Box 371954, Pittsburgh, PA 15250-7954, Telephone: (888) 293-6498, [www.access.gpo.gov/nara/cfr/cfr-tablesearch](http://www.access.gpo.gov/nara/cfr/cfr-tablesearch)

**American Electricians Handbook, 2013, Edition 16**, ISBN-13: 978-0071798808 or ISBN-10: 0071798803, Authors: Terrell Croft, Frederic Hartwell, and Wilford I. Summers

**Delmar's Standard Textbook of Electricity, 2016, Edition 6**, ISBN-13: 978-1285852706, ISBN-10: 1285852702, Author: Stephen L. Herman

**Electricity One - Seven, 1999, Edition 3**, ISBN-13: 978-0139178573 or ISBN-10: 0139178570, Author: Harry Mileaf

**International Residential Code for One- and Two-Family Dwellings, 2015 Edition**, ISBN-13: 978-1609834708 or ISBN-10: 1609834704, International Code Council, (800) 786-4452, [www.iccsafe.org](http://www.iccsafe.org)

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**NFPA 72 - National Fire Alarm and Signaling Code, 2016 Edition**, ISBN-13: 9781455911646 or ISBN-10: 145591164X National Fire Protection Association, Telephone: (617) 770-3000, [www.nfpa.org](http://www.nfpa.org)

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## NASCLA ACCREDITED TRADE EXAMINATION FOR RESIDENTIAL ELECTRICAL CONTRACTORS

**Definition of a Residential Electrician/Residential Electrical Contractor:** One who demonstrates competency in performing electrical installations, service, repair and maintenance typically encountered in a permanent dwelling unit.

If you are unsure if this examination will meet your specific license requirements in a participating state agency, please contact the state agency directly to confirm. A complete list of participating state agencies can be found on NASCLA's website by visiting: [www.nascla.org](http://www.nascla.org)

For questions regarding the examination, please contact NASCLA via email to [info@nascla.org](mailto:info@nascla.org) or by phone at (623) 587-9354.

# of Questions	Minimum Passing Score	Time Allowed
100	75	270 Minutes

## CONTENT OUTLINE

Subject Area	# of Items
Theory	9
Personal/Jobsite Safety (OSHA, NFPA 70E)	8
Project Design, Estimating and Management	8
Grounding and Bonding	14
Special Systems and Special Equipment Installations	7
Tools and Test Equipment	7
Circuit Protection and Installation	16
Wiring Methods and Practices	17
Equipment for General Use	13
Energy Efficiency/Management	1

## EXPERIMENTAL ITEMS

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**American Electricians Handbook, 2013, Edition 16**, ISBN-13: 978-0071798808 or ISBN-10: 0071798803, Authors: Terrell Croft, Frederic Hartwell, and Wilford I. Summers

**ANSI Z535.4 -2011, Product Safety Signs and Labels**, National Electrical Manufacturers Association (NEMA)/American National Standards Institute (ANSI) [www.techstreet.com/nema/standards/ansi-z535-4-2011-r2017?product\\_id=1810050](http://www.techstreet.com/nema/standards/ansi-z535-4-2011-r2017?product_id=1810050)

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PSI Services LLC  
3210 E Tropicana  
Las Vegas, NV 89121