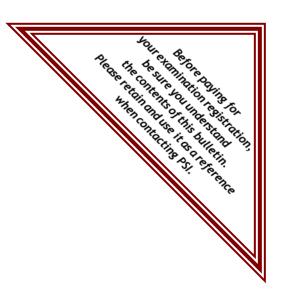


Las Vegas, NV 89121 www.psiexams.com





INSURANCE EXAMINATIONS CANDIDATE INFORMATION BULLETIN

Examinations by PSI Services LLC	Security Procedures
The Licensure Process	Taking the Examination by Computer 5
Examination Registration and Scheduling Procedures 2	Identification Screen 5
Internet Registration	Tutorial 5
Telephone Registration2	Examination Review 5
FAX Registration2	Score Reporting 5
Standard Mail Registration2	Duplicate Score Reports 5
Retaking a Failed Examination2	Tips for Preparing for your License Examination 5
Canceling an Examination2	Description of Examinations
Missed Appointment or Late Cancellation 2	Examination Summary Table
Exam Accommodations3	Experimental Items6
Emergency Examination Center Closing 3	Content Outlines 6
Examination Site Location	Examination Registration Form
Reporting to the Examination Site4	Exam Accommodations Request FormEnd of Bulletin
Required Identification4	•

Please refer to our website to check for the most updated information at www.psiexams.com

EXAMINATIONS BY PSI SERVICES LLC

This Candidate Information Bulletin provides you with information about the examination and application process for obtaining an insurance license in the State of Minnesota.

Minnesota state laws stipulate that a person may not act as an insurance producer or adjuster without first obtaining a license issued by the Minnesota Department of Commerce. To be licensed, you must pass an examination to confirm that you have attained at least a minimum level of knowledge regarding the principles, practices, statutes, and regulations relating to insurance.

The Minnesota Department of Commerce has contracted with PSI Services LLC (PSI) to conduct the examination testing. PSI provides examinations through a network of computer examination centers in Minnesota. PSI works closely with the State to be certain that examinations meet local as well as national requirements in basic principles and examination development standards.

THE LICENSURE PROCESS

All questions and requests for information about licensure should be directed to the Department of Commerce.

Minnesota Department of Commerce

Division of Insurance
85 7th Place E, Suite 500
St. Paul, MN 55101-2198
Phone: 651-539-1599
FAX for Producers: 651-539-0108
FAX for Adjusters: 651-539-0113
Email: Licensing.Commerce@state.mn.us
Web:

mn.gov/commerce

PRELICENSING AND EXAMINATION EXEMPTIONS

An applicant for licensing in this state who was previously licensed for the same lines of authority in another state need not complete any education or examination if the application is received within ninety (90) days after the cancellation of his license. The applicant must provide an original Letter of clearance to document the cancellation date.

PRELICENSING EDUCATION REQUIREMENTS

Applicants must satisfactorily complete an approved course of education in the fields of insurance for which they apply before they may be licensed. A list of approved schools can be found at www.sircon.com/minnesota. Candidates may also call (651) 539-1599 for more information.

Producer

- Must be at least 18 years of age.
- All first time examination applicants are required to complete 20 hours of education per line of authority.
- The classes must be approved by the Commissioner of Commerce prior to attendance. A Course Completion Certificate will be signed and issued by the education

- coordinator of the organization offering the approved course(s).
- There are no prelicensing education requirements for the Farm, Property & Liability Producer examination.
- Joint agent licenses are issued for Life/Health, or Property/Casualty. You must pass all parts of both the Life/Health or all parts of the Property and Casualty examinations to be issued a license.
- Personal Lines Producers must have pre-licensing proof for personal lines. You cannot show a Property and Casualty proof of education.

The following will be exempt from the insurance prelicense education requirement:

- Someone with a two-year Minnesota vocational school degree in insurance
- Someone with a four-year college degree in business with an insurance emphasis
- Life applicants with any of the following professional designations: CEBS, ChFC, CIC, CFP, CLU, FLMI, or LUTCF
- Health applicants with any of the following professional designations: RHU, CEBS, REBC, or HIA
- Property, Casualty, or Personal Lines P&C applicants with any of the following professional designations: AAI, ARM, CIC, or CPCU.

Adjuster

- You must be at least 18 years of age.
- There are no prelicensing education requirements for adjusters.

Effective July 1, 2010, fingerprinting will be mandatory. ALL applicants for Producer and Adjuster licenses must provide a set of fingerprints to the Minnesota Department of Commerce for the purpose of conducting a state and national fingerprint-based criminal history record. If you are applying for a new license, you will need to get fingerprinted regardless if you have previous licenses prior to July 1, 2010. Before your fingerprints are taken, you will need to sign a background check authorization form that expires one year after it is signed. Accordingly, if more than a year passes between the day your fingerprints are taken and the day you apply for your license, you will need to be fingerprinted again and pay another fee.

It is strongly recommended to be electronically fingerprinted at one of PSI Minnesota sites, during regular testing hours, on the day of your examination. The prints will be forwarded electronically to the appropriate review agencies. You will pay the fingerprinting fee at the test site on the day of testing. The \$46.00 fee, may be made payable by money order, cashier's check, company check, VISA or MasterCard. This payment includes the State processing fee of \$32.00, and the PSI processing fee of \$14.00. Please note: this process may take up to 4 weeks. Failure to get fingerprinted on the day of the examination will delay the licensing process.

APPLICATION FOR LICENSURE

To apply for a license a candidate must satisfy all applicable prelicensing education requirements. Candidates should visit the Minnesota Department of Commerce web site at mn.gov/commerce for further procedures and requirements for obtaining a license.

1



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NONRESIDENT LICENSURE REQUIREMENTS

An applicant wishing to sell insurance within the state of Minnesota but is not a resident must comply with the following requirements:

- Must hold a license in their current state of residence
- Submit an application for licensure along with the appropriate fees at www.sircon.com/minnesota.

For more information regarding nonresident licensure requirements, candidates should visit the Minnesota Commerce website at www.state.commerce.mn.us.

Licenses are printed at www.sircon.com/minnesota.

EXAMINATION REGISTRATION AND SCHEDULING PROCEDURES

All questions and requests for information about examinations should be directed to PSI.

PSI Services LLC 3210 E Tropicana Las Vegas, NV 89121 (800) 733-9267 ◆ Fax (702) 932-2666 www.psiexams.com

The Examination Registration Form is found at the end of this Candidate Information Bulletin. You must pay PSI at the time you register. Be sure the registration form is complete, accurate, signed, and that you include the correct fee. The registration form is valid for 1 examination.

INTERNET REGISTRATION

For the fastest and most convenient examination scheduling process, PSI recommends that you register for your examinations using the Internet. You register online by accessing PSI's registration website at www.psiexams.com. Internet registration is available 24 hours a day.

- Log onto PSI's website and create an account. You will be asked to put in your email address and the spelling of your name exactly as it is shown on your identification that will be presented at the examination site.
- You will be asked to select the examination. You will then enter your personal and contact information. You will then be ready to pay and schedule for the examination. Enter your zip code and a list of the examination sites closest to you will appear. Once you select the desired examination site, available dates will appear.

TELEPHONE REGISTRATION

For telephone registration, you will need a valid credit card (VISA, MasterCard, American Express or Discover).

PSI registrars are available at (800) 733-9267 Monday through Friday between 6:30 am and 9:00 pm, and Saturday-Sunday between 8:00 am and 4:30 pm, Central Time, to receive the information listed on your Examination Registration Form and to schedule your appointment for the examination.

FAX REGISTRATION

Complete the PSI registration form (found at the end of this bulletin), including your credit card number and expiration date. Fax the completed form to PSI (702) 932-2666. Fax registrations are accepted 24 hours a day.

Please allow 4 business days to process your Registration. After 4 business days, you may go online or call PSI to schedule the examination.

STANDARD MAIL REGISTRATION

Complete the PSI registration form (found at the end of this bulletin), and appropriate examination fee to PSI. Payment of fees may be made by credit card (VISA, MasterCard, American Express or Discover), company check, money order or cashier's check. Make check or money order payable to PSI and note your name on it to ensure that your fees are properly assigned. CASH and PERSONAL CHECKS ARE NOT ACCEPTED.

Please allow 2 weeks to process your registration. After 2 weeks, you may go online or call PSI to schedule the examination.

RETAKING A FAILED EXAMINATION

It is not possible to make a new examination appointment on the same day you have taken an examination; this is due to processing and reporting scores. A candidate who tests unsuccessfully on a Wednesday can call the next day, Thursday, and retest as soon as Friday, depending upon space availability. You may access a registration form at www.psiexams.com. You may also call PSI at (800) 733-9267.

CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your cancellation notice is received 2 days before the scheduled examination date. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. You may call PSI at (800) 733-9267 or use the PSI website.

Note: A voice mail message is NOT an acceptable form of cancellation. Please use the PSI Website or call PSI to speak directly to a Customer Service Representative.

MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not cancel your appointment 2 days before the schedule examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time;
- Do not present proper identification when you arrive for the examination.



2

EXAM ACCOMMODATIONS

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exam accommodations will be made in meeting a candidate's needs. Applicants with disabilities or those who would otherwise have difficulty taking the examination must fill out the form at the end of this Candidate Information Bulletin and fax to PSI (702) 932-2666. This form also includes out-of-state testing requests.

EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (800) 733-9267. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You may also check our website at www.psiexams.com.

SOCIAL SECURITY NUMBER CONFIDENTIALITY

PSI will use your social security number only as an identification number in maintaining your records and reporting your examination scores to the state. A Federal law requires state agencies to collect and record the social security numbers of all licensees of the professions licensed by the state.

EXAMINATION SITE LOCATIONS

The following directions are generated from the most current mapping services available. However, new road construction and highway modifications may result in some discrepancies. If you are not familiar with the specific area of the testing site, please consult a reliable map prior to your test date.

EDINA

6550 YORK AVE, SUITE 515

EDINA, MN 55435

From MN HWY 100, take MN 62 East. Exit on Xerxes Avenue. Turn right (South) on Xerxes. Just before the next traffic light, turn right into an office building complex. Just before turning right into the complex, you will see a small insurance building on your right. Don't turn there, turn right at the driveway after that building. 6550 building is a tall office building at the top of the parking lot.

DULUTH

416 WEST SUPERIOR STREET

DULUTH, MN 55802

Going South on Mesaba, turn left on First St. Turn right at N 6th Ave. Turn left on Superior St. PSI is located on the right hand side on the second block. It is half a block down from the Duluth Public Library.

LAKE ELMO (Fingerprinting is not available at this site)

3275 MANNING AVE N

LAKE ELMO AIRPORT

LAKE ELMO, MN 55042

From I-94, head north on Manning Ave N/CR-15 - at exit 253. Head north for 3.6 miles. Turn east onto the airport. go to gate a.

MANKATO

3030 AIRPORT RD.

MANKATO REGIONAL AIRPORT

MANKATO, MN 56001

From Mankato, head north on MN-22 for 2 miles. Turn right at 227th St/County Hwy 12. Follow Hwy-12 for 2.7 miles, then turn right at Airport Road.

MOORHEAD

819 30TH AVE SOUTH, SUITE 108

MOORHEAD, MN, 56560

From I-494 W, merge onto I-94 W/US-52 N toward St. Cloud (keep left). Take the US-75 exit toward Moorhead. Turn left onto S 8th St. Turn left onto S 30th Ave.

ROCHESTER

3155 SUPERIOR DRIVE NW

ROCHESTER, MN 55901

From Highway 14, go North on Highway 52, exit at 55th Street NW to go west. 55th Street NW/County Road 22/West Circle Drive will veer slightly left turning into 41st Avenue NW/County Road 22/West Circle Drive. When you have gone 2.2 miles from 52 you will come to a traffic light at Valleyhigh Road NW. Turn right, then take the first, almost immediate left onto Superior Drive NW. Take the first right into the parking lot. Then take the second right so you are behind the units that are facing Superior Drive. PSI will be the second-to-last unit on your left.

ST. CLOUD

400 1st Street South, Suite 600

St. Cloud, MN 56301

From US-10E, Take the MN-23 W exit toward St. Cloud. Turn right onto MN-23W/3rd St SE. Continue straight onto 2nd St S/3rd St SE. In about ½ mile, turn right onto 4th Ave S. The test center is located inside the Wells Fargo Center in suite 600.

THIEF RIVER FALLS

13722 AIRPORT DR

THIEF RIVER FALLS REGIONAL AIRPORT

THIEF RIVER FALLS, MN 56701

The test center is located at the Thief River Falls Regional Airport. Take a right turn into the airport and proceed to the first identified building (Northland Community and Technical College). Enter the building and proceed to the office area. Note: If using a GPS, enter the Thief River Falls Regional Airport address at 13722 Airport Drive.

WOODBURY

6053 HUDSON RD, SUITE 210

WOODBURY, MN 55125

From I-94 go South on Century to the first left (which is the frontage road entrance to the Country Inn). Enter the office complex through the entrance next to The Green Mill restaurant. 6053 is the building directly ahead. The entrance on that (West) side is actually on the 2nd floor. Suite 210 is down the corridor to the right. Please use the West entrance on Saturdays.

Additionally, PSI has examination centers in many other regions across the United States. You may take this examination at any of these locations by submitting the out-of-state request form found in the back of this bulletin.



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REPORTING TO THE EXAMINATION SITE

On the day of the examination, you should arrive 30 minutes before your appointment. This extra time is for sign-in, identification, and familiarizing you with the examination process. If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.

REQUIRED IDENTIFICATION

You must provide 2 forms of identification. One must be a VALID form of government-issued identification (Driver's License, State ID, Passport) which bears your signature and has your photograph. The second ID must have your signature and preprinted legal name. All identification provided must match the name on the registration form.

An expired driver's license will be accepted if accompanied by a VALID Minnesota Department of Public Safety temporary permit. Likewise, the temporary permits must be accompanied by the expired DPS driver's license.

You must also provide proof of prelicensing education for every attempt taken of the examination. Except Adjusters and Farm Property and Liability Producers, there are no prelicensing education requirements for those examinations.

The following will be exempt from the insurance prelicense education requirement listed above; however the candidate will need to bring the following:

- Applicants for all lines of authority with a two-year Minnesota vocational school degree in insurance.
 - On the day of testing you must provide an official certified original transcript from Minnesota vocational school showing the insurance degree conferred, not a photocopy or an Internet printout.
- Applicants for all lines of authority with a four-year college degree in business with an insurance emphasis.
 - On the day of testing you must provide an official certified original transcript showing the business degree with insurance major or minor conferred, not a photocopy or an Internet printout.
- Life applicants with any of the following ***professional designations: CEBS, ChFC, CIC, CFP, CLU, FLMI, or LUTCF.
 - On the day of testing you must provide an official current letter of good standing (no more than 30 days old) as proof of the professional designation.
- Health applicants with any of the following professional designations: RHU, CEBS, REBC, or HIA.
 - On the day of testing you must provide an official current letter of good standing (no more than 30 days old) as proof of the professional designation.
- Property, Casualty, or Personal Lines P&C applicants with any of the following professional designations: AAI, ARM, CIC, or CPCU.
 - On the day of testing you must provide an official current letter of good standing (no more than 30 days old) as proof of the professional designation.

If you previously held a license in Minnesota, and it has been expired for longer than one year, you must provide a copy of the expired license or proof of prelicensing courses previously taken.

Candidates who do not present the required items will be denied admission to the examination, considered absent, and will forfeit the examination fee.

If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement.

Failure to provide ALL of the required identification at the time of the examination without notifying PSI is considered a missed appointment and you will not be able to take the examination at that time.

SECURITY PROCEDURES

The following security procedures will apply during the examination:

- Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
- All personal belongings of candidates, with the exception of close-fitting jackets or sweatshirts, should be placed in the secure storage provided at each site prior to entering the examination room. Personal belongings include, but are not limited to, the following items:
 - Electronic devices of any type, including cellular / mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.
 - Bulky or loose clothing or coats that could be used to conceal recording devices or notes, including coats, shawls, hooded clothing, heavy jackets, or overcoats.
 - Hats or headgear not worn for religious reasons or as religious apparel, including hats, baseball caps, or visors.
 - Other personal items, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.
- Person(s) accompanying an examination candidate may not wait in the examination center, inside the building or on the building's property. This applies to guests of any nature, including drivers, children, friends, family, colleagues or instructors.
- No smoking, eating, or drinking is allowed in the examination center.
- During the check in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
 - Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates' pockets.
- If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.
- Any candidate possessing prohibited items in the examination room shall immediately have his or her test results invalidated, and PSI shall notify the examination sponsor of the occurrence.

4

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- Any candidate seen giving or receiving assistance on an examination, found with unauthorized materials, or who violates any security regulations will be asked to surrender all examination materials and to leave the examination center. All such instances will be reported to the examination sponsor.
- Copying or communicating examination content is violation of a candidate's contract with PSI, and federal and state law. Either may result in the disqualification of examination results and may lead to legal action.
- Once candidates have been seated and the examination begins, they may leave the examination room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the examination.

TAKING THE EXAMINATION BY COMPUTER

The examination will be administered via computer. You will be using a mouse and computer keyboard.

IDENTIFICATION SCREEN

You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

TUTORIAL

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions, and reviewing your answers.

The "Function Bar" at the top of the test question provides mouse-click access to the features available while taking the examination.



One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

IMPORTANT: After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.

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EXAMINATION REVIEW

PSI, in cooperation with the Minnesota Department of Commerce, will be consistently evaluating the examinations being administered to ensure that the examinations accurately measure competency in the required knowledge areas. While taking the examination, examinees will have the opportunity to provide comments on any questions. Comments may be entered by clicking the Comments link on the function bar of the test question screen.

These comments will be analyzed by PSI examination development staff. PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. This is the only review of examination materials available to candidates.

SCORE REPORTING

Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:

- On screen your score will appear immediately on the computer screen. This will happen automatically at the end of the time allowed for the examination;
 - If you <u>pass</u>, you will immediately receive a successful notification.
 - If you <u>do not pass</u>, you will receive a diagnostic report indicating your strengths and weaknesses by examination type with the score report.
- On paper an unofficial score report will be printed at the examination site.

DUPLICATE SCORE REPORTS

You may request a duplicate score report after your examination by emailing score-eport@psionline.com or by calling 800-733-9267.

TIPS FOR PREPARING FOR YOUR LICENSE EXAMINATION

The following suggestions will help you prepare for your examination.

- Only consider the actual information given in the question, do not read into the question by considering any possibilities or exceptions.
- Planned preparation increases your likelihood of passing.
- Start with a current copy of this Candidate Information Bulletin and use the examination content outline as the basis of your study.
- Read study materials that cover all the topics in the content outline.
- Take notes on what you study. Putting information in writing helps you commit it to memory and it is also an excellent business practice.
- Discuss new terms or concepts as frequently as you can with colleagues. This will test your understanding and reinforce ideas.
- Your studies will be most effective if you study frequently, for periods of about 45 to 60 minutes. Concentration tends to wander when you study for longer periods of time.

Now you can take the practice exam online at www.psiexams.com to prepare for your Minnesota Insurance Examination.

Please note that practice exams are intended only to help testing candidates become familiar with the general types of questions that will appear on a licensing examination. They ARE NOT a substitute for proper education and study. Furthermore, scoring well on the practice exam does not guarantee a positive outcome on an actual licensing examination.

Note: You may take the practice exams an unlimited number of times; however you will need to pay each time.

DESCRIPTION OF EXAMINATIONS

EXAMINATION SUMMARY TABLE

Examination	Time Allowed
Life Producer	2 Hours
Accident & Health Producer	2 Hours
Life, Accident & Health Producer	3 Hours
Property Producer	2 Hours
Casualty Producer	2 Hours
Property & Casualty Producer	3 Hours
Property & Casualty Adjuster	1 Hour
Personal Lines Producer	2 Hours
Farm Property & Liability Producer	1 Hour
Crop Adjuster	1 Hour
Workers Compensation Adjuster	1 Hour

EXPERIMENTAL ITEMS

In addition to the number of examination items specified, a small number of 5 to 15 "experimental" questions may be administered to candidates during the examinations. These questions will not be scored and the time taken to answer them will not count against examination time. The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

CONTENT OUTLINES

Individual content outlines are available from PSI for each examination. Content outlines indicate the examination time limit, subject area and the number of items in each area. To obtain a content outline for your specific examination, visit www.psiexams.com or call 800-733-9267.

STUDY MATERIALS

Neither the Minnesota Department of Commerce nor PSI specifically endorses any particular study materials. Candidates are encouraged to visit the Minnesota Department of Commerce web site at www.state.commerce.mn.us for more information.

School Code	Name of School
21006529	A D BANKER & COMPANY OF THE DAKOTAS
8338	A D BANKER CO LLC
21014756	EXAMFX
21023119	GOPROEDUCATION.COM INC
590	KAPLAN FINANCIAL
21018726	LICENSE COACH
9999	OTHER
21015280	PTI-PROFESSIONAL TRAINING INSTITUTE OF AMERICA
561	SUCCESS SYS INSTITUTE
21020626	TESTEACHERS
21021789	WEBCE INC DBA PRELICENSE.COM
21025545	XCEL TESTING SOLUTIONS LLC



MINNESOTA INSURANCE LICENSING EXAMINATION REGISTRATION FORM

7

Before you begin. . .

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	Property Producer (\$40)						Casua	alty P	rod	ucer	(\$4	0)						Prop	erty a	& Ca	asua	Ity P	rodu	ucer	(\$50)
	Personal Lines Producer	(\$40)					Farm	Prop	erty	y & L	.iabi	lity P	rod	uce	r (\$2	5)									
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	Cardholder Name (Print)	:												Sigi	natu	re:_									
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11	. Affidavit: I certify that falsification of informatio																						ders	tand	that any
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Send completed registration form and payment to:
PSI Services LLC * ATTN: Examination Registration MN INS
3210 E Tropicana Ave * Las Vegas, NV* 89121
Fax (702) 932-2666 * (800) 733-9267 * TTY (800) 735-2929 * www.psiexams.com



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EXAM ACCOMMODATIONS OR OUT-OF-STATE TESTING REQUEST

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990. Applicants with disabilities or those who would otherwise have difficulty taking the examination may request exam accommodations.

Candidates who wish to request accommodations because of a disability should fax this form and supporting documentation to PSI at (702) 932-2666.

Requirements for exam accommodation requests:

You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be submitted to PSI on the letterhead stationery of the authority or specialist and include the following:

- Description of the disability and limitations related to testing
- ▶ Recommended accommodation/modification
- Name, title and telephone number of the medical authority or specialist
- Original signature of the medical authority or specialist

Date	9	ocial Sec	curity or ID#:
Legal Name:			
	Last Name	First	: Name
Address:			
	Street		. State. Zip Code
Telephone: (Home	(
Email Address	s:		
_	cam accommodations you require (requests mus ader (as accommodation for visual impairment	t concur	Extended time
or	learning disability)		(Additional time requested:
□ Lai	rge-print written examination		Other
	ut-of-State Testing Request (this request does not quire additional documentation)	:	
	e requested:	– oguest@ne	signline com

- **Solution** 2 Complete and fax this form, along with supporting documentation, to (702) 932-2666 or email it to examaccommodations@psionline.com.
- After 4 days, PSI Exam Accommodations will email you confirmation of approval with instructions for the next step.

PSI Services LLC 3210 E Tropicana Las Vegas, NV 89121